

Office Supply List
 Prices effective January 2023

Item Description	Cost
Binders:	
Binders, 3-ring, 1" capacity (Black only)	.91/ea
Binders, 3-ring, 1 ½" capacity (White only)	1.35/ea
Binders, 3-ring, 2" capacity (Black only)	1.35/ea
Clips (Paper & Binder):	
Binder Clips, Small, (12/bx)	.10/bx
Binder Clips, Large, (12/bx)	.38/bx
Paper Clips, Small (100/bx)	.13/bx
Paper Clips, Large (100/bx)	.29/bx
Computer Accessories:	
Mouse Pad	1.67/ea
Surge Protector/Power Strip	5.77/ea
Wireless Mouse	11.32/ea
Correction Tape/Fluid:	
Correction Tape	.86/ea
Correction Fluid, Whiteout .7oz Bottle	.35/ea
Envelopes:	
#10 Regular, NECC Return Address	12.20/bx
#10 Window, NECC Return Address	14.10/bx
Clasp, 10 x 13 (100)	4.43/bx
Flash Drive/USB Drive:	
Flash Drive/USB 3.0, 32gb	3.32/ea
Flash Drive/USB 3.0, 16gb	7.20/ea
Folders:	
Hanging, letter size, (25/bx)	4.99/bx
Janitorial Supplies:	
Disinfectant Wipes (80 wipes/container)	N/A
Paper Towels multi-fold (\$1.63 per pk)	26.00/case
Tissues – Kleenex	.66/bx
Wastebasket, Recycle , Blue, Desk Size (7gal)	2.68/ea
Wastebasket, Trash , Desk Size (7gal)	6.94/ea
Stapler & Supplies:	
Stapler, Swingline, Desk Size	5.82/ea
Staples, (5000/bx)	0.46/bx
Paper/Notebooks/Self-Stick Pads:	
Blue Books, Exam, 12 pg. (50/pk)	11.47/pk
Class Record Books	5.35/ea
Copy Paper– 8.5 x 11	3.79/rm or 54.50/case
Copy Paper – 8.5 x 14 (Legal)	5.94/rm, 54.50/case
Paper pads, 8.5 x 11, ruled (12/pk)	5.59/pk
Stationary, 8.5 x 11, NECC Letterhead (500 sheets/rm)	24.23/rm
Steno Pads, 6x9, ruled	0.89/ea
Self-Stick Pads, 3 x 5 (12/pk)	3.99/pk
Pens/Pencils/Markers:	
Pencil #2 with eraser tip 12/bx	0.69/bx
Mechanical Pencils, .7mm, 12/bx	2.64/bx
Bic Medium Point Pen (Blue) 12/bx	.74/bx
Pilot EasyTouch Ball Point (Blue) 12/bx	5.93/bx
Permanent - Wide: green/blue/black/red	0.33/ea

Highlighters: Yellow/green/blue/pink/orange	5.90/bx
Highlighters: Yellow/green/blue/pink/orange	.49/ea
Highlighters (WIDE): Yellow/green/blue/pink	8.10/bx
Tabs:	
Binder Index 5 tab, colored	.43/ea
Tabs, plastic, for hanging folders (25/pk)	3.06/pk
Labels:	
Laser labels 1" x 2 5/8 (750/pk)	6.93/pk
White 1 1/2" x 3" labels (160/pk)	2.20/pk
Tape & Supplies:	
Tape, Invisible, 1"	.65/rl
Toner:	
See Toner Supply List	
Water & Cups:	
5 Gallon (For use with Water Bubblers)	n/c
Cups (For use with Water Bubblers)	n/c
Dasani 16.9oz Water Case (limited stock), Preferred order method can be found HERE	n/c
Whiteboard Supplies:	
Dry Erase - 4 color set, Narrow	3.68/set
Dry Erase – Black, erasable, Wide , Dozen	6.12/dz
Dry Erase cleaner 8oz bottler	4.08/ea
Eraser- White Board	1.23/ea
Misc. Office Supplies:	
Glue Stick	0.34/ea
Letter opener	1.00/ea
3 hole punch	3.79/ea
Push Pins, Silver(100/pk)	12.69/pk
Ruler, 12" wooden	0.67/ea