

KEY

I = Introduce; R = Reinforce;

E = Emphasize

X = Extent to which outcome is addressed is not specified

Outcomes and Curriculum Map - Medical Billing Certificate

PROGRAM MISSION STATEMENT: The Medical Billing Certificate program will prepare for you an entry-level position as a medical biller in a healthcare environment. Students will learn terminology, record and forms management, medical insurance requirements and billing procedures needed to effectively manage patient accounts.

OBJECTIVES	ASSOCIATED LEARNING OUTCOMES	PROGRAM CURRICULUM: SPECIFIC COURSES AND RELATIONSHIP TO OUTCOME												
<p>The objectives of the Medical Billing Certificate Program include to assist students in the development of:</p> <p>The graduating student will be able to:</p>		Requirements												
		ACC 101 Accounting I	BIO 101 Human Biology	CIS 110 Computer Applications	ENG 101 English Comp 1	HES 103 RICCS: Preparing for Success in a Healthcare Career	HES 115 Medical Terminology	MRT 103 Coding and Classification for Medical Billing	MRT 104 Health Insurance Reimbursement	MRT 290 Medical Billing Internship				
1	Students will develop the knowledge needed to perform entry level medical billing in a medical environment.	1 Demonstrate ability to perform tasks necessary to complete the billing cycle.							IR	IR	E			
	2 Perform entry level medical record coding for payment purposes based based on current ICD-CM and CPT principles								IR		E			
	3 Accurately prepare insurance billing forms								R	IR	E			
	4 Demonstrate ability to research and correct accounting entries as necessary									IR	E			
	5 Correlate knowledge general knowledge of anatomy and medical terminology to perform billing and basic coding tasks.		I						I	R	IR	E		
	6													
2	Students will master the technical skills necessary to become competent medical billers	1 Perform typical medical office financial activities using applicable software	I		I						R	E		
	2 Prepare patient account statements using computerized patient accounting software.										IR	E		

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	3											
	4											
3 Students will demonstrate legal and ethical standards as they relate to the medical billing and health professions.	1 Maintain confidentiality of protected patient information.							R	IR	E		
4 Students will develop proficiency in communication skills necessary to become a competent Medical Biller.	1 Effectively communicate orally and in writing as necessary with patients, other medical billers, insurance copmanies and physicians regarding medical billing issues.			I			IR		R	E		
5 Students will demonstrate critical thinking skills needed to prioritize, anticipate and analyze problems, and to evaluate and implement solutions.	1							R	IR	E		
	2											
	3											
	4											