

## Student Affairs Committee Meeting Minutes

Monday, April 6, 2020

2:00 pm - 2:45 pm

Virtual meeting via Zoom

**In Attendance:** Isabelle Gagne, Liz Teoli, Jennifer Levesque, Brian MacKenna-Rice, Kelly Sanborn, Gabe Garcia (A), Meredith Gunning, Tiffany Esmerio (A), Deb McKinney, Eldiane Elmeus, Denise Trinidad, Rowan Kelly (Student)

**Absent:** Kathy Hudson (email), Jacqueline Dick (email), Deb LaValley (email), Emily Gonzalez (email), Amy Cameron, Rachel Harris (Boersma), Kristen Arnold

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1. Call to order
  - a. The meeting was called to order at 2:02pm by Chairperson Isabelle Gagne
2. [3/2/2020 meeting minutes](#)
  - a. Brian MacKenna-Rice motioned to approve the meeting minutes as is, Jennifer Levesque seconded.
3. Student of the Month
  - a. As all files (digital and physical) associated with the SotM are in the Lawrence Campus Library Liz Teoli recommended that the committee hold a vote to suspend SotM until fall 2020. A vote was held and all in attendance were in favor. Student of the month has been put on hiatus until fall 2020.
4. Food service discrepancies
  - a. Kelly Sanborn brought up some discrepancies about the Newbury Cafe on the Haverhill campus. Primarily, they closed without notice, have had a distinct lack of hot food items, and have been charging tax when previous food vendors in the same space did not.
  - b. Although the committee recognizes that this is a moot point for this semester, we feel it is important to bring it up to the administration before the fall semester begins.

**Action: Isabelle will send our concerns to Alison Gagne and Mike McCarthy and report back on her findings.**

5. May committee meeting
  - a. The meeting will be held as planned on May 4, 2020 from 2:00pm-3:00pm. We would like to have ideas for fall agenda items and/or summer projects. Please send any such items to Isabelle and Liz.

**Action: Liz will send out an updated meeting invite with the Zoom link embedded.**

6. Other Discussion
  - a. **Graduation:** The committee discussed the college's announcement of a virtual graduation and a student-led petition calling for a physical ceremony. While we understand that it is disappointing to students to not be able to have a physical ceremony at this time, we need to ensure the safety of all. However, we would

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have liked for a survey to go out to students prior to a decision being made so that there was more student input.

- b. Grade Options:** The committee discussed the need to have a pass/fail option available for all spring 2020 classes. Something needs to be temporarily put in place so that students are not left behind. They should have the option of P/F as many of them never intended to take online classes and are dealing with the difficulties of this worldwide crisis. Other colleges, such as Bunker Hill Community College, are doing this, why can't we? Additionally, the administration should be working on an agreement with 4-year schools so that students who use the pass/fail option do not get negatively affected (financial aid, gpa, etc...).
- i.** Meredith Gunning called for a committee vote on bringing our concerns to the attention of the Executive Committee, All College Assembly, and Administration. The majority of those in attendance voted yea, and the vote passed.

**Action: Isabelle and Liz will submit a letter outlining our concerns to the Executive Committee, ACA, and the Administration.**

**\*\*\*Update\*\*\* A letter was sent to the above parties, and although the viewpoint was respected, the request was denied.**

7. Motion to adjourn

- a.** Liz Teoli motioned to adjourn the meeting at 2:42 pm and Kelly Sanborn seconded.

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**\*\*\*Submitted by Liz Teoli & Isabelle Gagne on 4/7/2020\*\*\***