



## Academic Affairs Committee Minutes

Tuesday, February 18, 2020

**Attendees:** M. Carles, S. Courchesne, M. Cross, L. Fagan, D. Felisberto, K. Kortz, H. Mores, S. Munoz, D. Naudzunas, H. von Strunck, Chair, P. Willett

**Guest:** Jay Fallon

1. **Review of minutes from 2/4/2020** – update – BIO101 and SPN110 still waiting impacted area approval; EDU101 suggestion agreed to by D. Tanner – moved forward; minutes approved unanimously
2. **Bill Heineman’s start of semester memo to committee** – Reviewed by committee; welcomed Kirsten Kortz as a non-voting member of the committee in her new position of Academic Policy, Curriculum & Outcomes Assessment Director.
3. **Course proposals for review- Jay Fallon in attendance**

Proposal Number	Term	Meta Major	Department	Type	Name	Submitter	
1920-031	Fall 2020	STEM	Computer & Engineering Tech	Revise Course	<a href="#">EST 113 Principles of Manufacturing</a>	<a href="#">Jerome (Jay) Fallon</a>	Revision made to proposal by J. Fallon*/ Approved
1920-036	Fall 2020	STEM	Computer & Engineering Tech	Revise Course	<a href="#">CTE 221 Electronic Communication Systems</a>	<a href="#">Paul Chanley</a>	Approved

\* Jay will prepare another course revision for EST141 and a program revision for AS -Advanced Manufacturing

**4. Other Business –**

- Pat’s meeting with Bill Heineman – Discussion relative to Pathways/Catalog/Navigate and the many discrepancies being found during the catalog update being undertaken. Pat is working with Ellen Mendonca and are making corrections as needed without completing program revision proposals. It is likely that the Pathways will disappear when more students use Navigate (hopefully in the next year).
- Pat requested from Deb Naudzunas, a list of courses with CORI requirements so a description discrepancy can be corrected in the catalog.