

PRESIDENTS GENERAL STAFF AND ACA GOVERNANCE MEETING MINUTES

Wednesday, April 29, 2020

12:30 – 1:30 p.m.

Virtual: Meeting ID 92845146276: Password: 593031



Chair Muller called the meeting to order at 12:31 pm.

Update from Chair:

Chair Muller informed the attendees that the main focus of ACA governance this past year has been on amendments to the ACA Charter, which has not been amended since 2012. Presently, focus is on membership, asking faculty and staff to have more of a voice in standing committees. Since full and alternate memberships total 70, creative ways are being sought to have faculty involved and minimize their burden.

Notices of ACA elections will be coming up in weekly email announcements that will provide a link to visit the ACA website and learn more about the committees and the upcoming elections.

With a shout out to NECC eSports, it was noted that the eSports Rocket League finals with Snow College of Utah are being live streamed on this night, 4/29, at 7:00 pm on NECC's official Twitch channel.

The following updates were provided by each committee chair:

- Chair Pat Willett of the Academic Affairs Committee noted much work is being done on the development of an electronic form for program revisions. This revised form will be ready for fall semester. An email will be sent to the Deans to review courses that should be removed from the catalog in order to make it more efficient and easily reviewed by students.
- Chair Patricia Machado of the Finance Committee noted that the revised schedule of meetings, occurring once a month, has resulted in greater productivity and efficiency. This new system relies more heavily on the Finance Administration in order for ideas, policies, new initiatives, and budget concerns may be vetted by the various committees

without repeating such issues as the Bookstore and Shuttle, for example. With these changes, the committee's role is very supportive and productive.

- Chair Lori Heymans of the IT Committee noted that their charter has been amended and is awaiting its ratification in the fall. The committee has been very busy and productive, reviewing projects and making recommendations for the college. Since the meeting schedule has changed to once a month, the attendance has greatly improved.
- Chair Isabelle Gagne of the Student Affairs Committee noted that her committee continues to receive updates from Jennifer Mezquita, the Finance Administration, and Bill Heineman. Since the bookstore hours are on hold, the committee will revisit these issues when the college reopens. The next and last meeting of the year will be held on Monday, May 4. Chair Gagne welcomed any opinions or concerns that the committee may address.

Chair Muller thanked all for their support and reminded everyone to email any concerns to her at ACA@necc.mass.edu.

Respectfully submitted by Linda Buckley.

April 30, 2020