



**Board of Trustees Audit and Finance Sub-Committee  
Technology Center, Room 103B, Haverhill Campus  
Wednesday, December 4, 2019**

**Attendees:** Trustees Marianne Paley Nadel; Jennifer Borislow; Jeffrey Linehan; William Cox; President Lane Glenn; Michael McCarthy; Michelle Tremblay; Alexis Fishbone; Erin Ringuette

**Guests:** Steven Cohen and Benjamin DeForest (O'Connor & Drew P.C.)

Trustee Marianne Paley Nadel called the meeting to order at 4:06pm. Meeting minutes from the October 2, 2019 meeting were approved with a motion made by Jennifer Borislow and seconded by Marianne Paley Nadel. All were in favor, none opposed. The following item was discussed:

**AFC-20-02: FY2019 Audited Financial Statements**

The Audit and Finance Committee accepted the FY2019 audited financial statements and recommended presenting it to the Board of Trustees of Northern Essex Community College for acceptance.

O'Connor & Drew P.C. conducted the annual audit and provided their opinion, financial statements, and other required documents.

Motion to accept was made by Trustee Marianne Paley Nadel and seconded by Trustee Jennifer Breslow. All were in favor, none opposed.

With no further business, the meeting was adjourned at 4:54pm.

Respectfully submitted by Erin Ringuette, 12/16/2019