

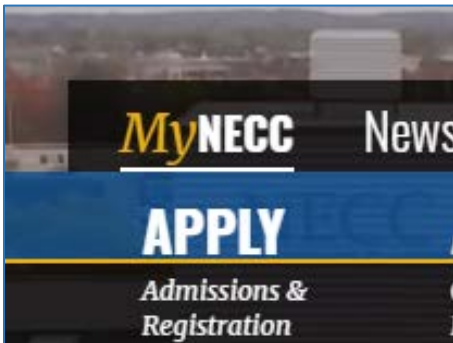
# Step by Step on How to Register Yourself Online

**Watch the video version:**

[https://youtu.be/b6ml- YT\\_zA](https://youtu.be/b6ml- YT_zA)

**Go to the NECC website**

**Click on MYNECC**

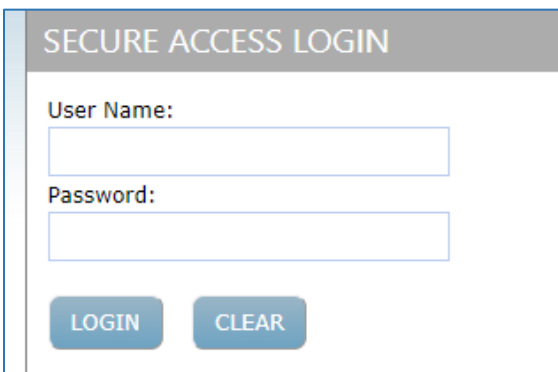


Your username is your student id number

Your password is either one you created or your birthdate mmddyyyy

(If you cannot log in please call the helpdesk to reset your password (978) 556-3111)

**Hit Login**



**Click on Degreeworks**

This will show you the required classes for your major including what you have taken and what you need to take

Once you know what classes you need return to the MyNECC homepage and

Look at Student Frequently Used tool in Right hand side:

Click on [Self-Service Banner \(SSB\)](#)

### NECC Announcements

All ▾

**Announcements**

Subject	Preview	Hide
<a href="#">The NECC 2020-2021 Academic Catalog (Effective Fall 2020) is now available online</a>	<b>NEW!</b> Visit the Catalog Announcement page	<a href="#">Hide</a>
... Delivery Date: March 18, 2020		

Show Hidden

### Coronavirus Updates

**CORONAVIRUS UPDATES:**

**For updates and resources, visit [www.necc.mass.edu/coronavirus](http://www.necc.mass.edu/coronavirus)**

**For frequently asked questions, visit [www.necc.mass.edu/corona-faqs](http://www.necc.mass.edu/corona-faqs)**

**To see if an event is cancelled, visit [www.necc.mass.edu/events](http://www.necc.mass.edu/events)**

**Coronavirus Updates**

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### EAB Navigate at NECC!


**New!**

EAB Navigate is a new app that will help you keep track of your to-do list, build a class schedule that will work around your responsibilities outside of college, and help you stay on track from day one until graduation. It also allows you to schedule appointments with different student services throughout campus and explore academic programs and careers that work for you and your goals.

Desktop Links:



STUDENT  
**NAVIGATE**




FACULTY & STAFF  
**NAVIGATE**

### Frequently Used Tools

**Student Frequently Used Tools**

- [Access My Email](#)
- [Blackboard](#)
- [Clubs and Organizations](#)
- [Degree Works](#)
- [Help: Email Service Desk](#)
- [Important Forms](#)
- [NECC Alert subscription](#)
- [NECC Bookstore](#)
- [Self-Service Banner \(SSB\)](#)
- [Student Navigate](#)
- [Student Tools Help](#)
- [Tutoring Centers](#)

Click on the Student Services tab then Click on Registration



# Northern Essex Community College

Personal Information
**Student Services**
Financial Aid

Search

## Student Services

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**Registration**

Check your registration status, class schedule, add or drop classes, calculate your bill, and health insurance waivers

Click on Look up Classes:

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**Select Term**

Choose the term to register for

**Who is my Advisor?**

Who is my Advisor?

**Add or Drop Classes**

Register your courses now

**Core Academic Skills**

View NECC's Core Academic Skills

**Look Up Classes**

Search for classes to register for

Select Term you want to register for (summer 2020 or fall 2020)

**Search by Term:**

- None
- None
- Fall Term 2020 (View only)
- Summer Term 2020 (View only)
- Spring Term 2020 (View only)

Each class is listed under their subject for example: to search for an English Comp class you will need to select English. If you are not sure what subject your class comes under please refer back to your program requirements and look at the prefix of the class.

Select the subject you are looking for and hit course search

**Subject:**

- Accounting
- American Sign Language
- Anthropology
- Biology
- Business
- Cardiovascular
- Chemistry
- Communications
- Community Health Public Health
- Computer Information Sciences

Course Search    Advanced Search

Choose the class you want and select View Sections

**Summer Term 2020**  
**Anthropology**  
101      Cultural Anthropology      [View Sections](#)

This is a live database so it will only show classes that have available seats in them. Please be aware of the days the class runs, the times the class is held and the campus the class is on. There will be an open square box next to the classes. When you have found the class you want to take click in the box and on the bottom click register

**Sections Found**  
**Anthropology**

Select	CRN	Subj	Crse	Sec	Cmp	Cred	Title	Days	Time	Cap	Act	Rem	Instructor	Date (MM/DD)	Location	Attribute
NR	5043	ANT	101	O1A	E	3.000	Cultural Anthropology	IBA	32	0	32	Kristi S Arford (P)	05/12-06/19	ON ON	Behavioral Science Elective and Global Awareness Intensive and Liberal Arts Elective and Free Elective and Reading Content Course and Social Science Elective	

[New Search](#)

You will have to go through this process for every class you wish to register for. Please, remember to check the information below:

### Campus information

#### Lawrence Location

L – Franklin ST

LA – Amesbury St

LC – 414 Common St (El-Hefni)

LH – 420 Common St

[NECC Campus Maps \(PDF\)](#)

#### Haverhill Location

B – General Services Building

C – Spurr Building

E – Science Building

TC – Technology Center

### Shuttle information:

Student IDs are required to take the NECC shuttle bus and MVRTA Express Bus between the Haverhill and Lawrence Campuses. The inter-campus shuttle bus is offered **free** to NECC students.

[NECC Bus Schedules](#)

### Classes Codes:

ON – online

B1A – hybrid

05A – CBE course

HLC – Learning Community

HON – honors session

## Once you are finished you can go back to the MyNECC homepage

Click on the My Information Tab where you will see many important links like detailed student schedule, how to pay your bill, how to look up what books you need for your classes.

### To view Schedule:

Click on My Information on top of MYNECC page



On Right hand side you can view under Classes

**My Classes**

**Grades**

- [My Final Grades](#)

**Classes**

- [My Schedule Detail](#)
- [My Week at a Glance](#)
- [What are My Books This Semester?](#)

**Program**

- [Degree/Audit My Program](#) (Degree Works)
- [Look Up My Advisor](#)
- [View My Academic Transcript](#)
- [What Is My Registration Status?](#)

Select a Term- then Submit

**Select a Term:** Fall Term 2020 (View only) ▼

**RELEASE: 8.7.1**

- Fall Term 2020 (View only)
- Summer Term 2020 (View only)
- Spring Term 2020 (View only)

Congratulations you have registered yourself for classes!

If you have any trouble registering for classes, please email us at [advising@necc.mass.edu](mailto:advising@necc.mass.edu)