

Integrated Student Experience (ISE) Implementation Alliance
March 15, 2018 Meeting
9:30-10:30 AM B113

MINUTES

Attendees: Mary Farrell, Tina Favara, Linda Giampa, Mike Hearn, Bill Heineman, Judy Zubrow

1. Planning for the ISE in Lawrence

Update on Lawrence Center for Student Success talks with Noemi: Tina

Other needs, considerations for the Lawrence CSS

Tina provided an overview of the early conversations regarding Dimitry and the Center for Student Success.

- Noemi is hoping to retain much of the office space in the front left corner of the 1st floor as well as acquiring what was the Student Success Center.
- The new CSS would be located in all of the space in the center of the first floor between the atrium and the back hall.
- Tutoring/Coaching etc would operate out of the first floor, likely in 2-3 classrooms at the rear of the building but closely connected to the CSS.
- In thinking about how the Library aligns with the CSS, we need to keep in mind it is a major objective of the capital campaign and may therefore change/expand from its current footprint.
- The space that will be vacated by PK-12 in the basement (formerly the book store) may be a good space for confidential functions MHC, Social Services or Conduct.
- We could convert current tutoring space on second floor to classrooms to compensate for losses on first floor.
- Timing is uncertain for our ability to make changes in Dimitry but Bill, Tina, and Noemi will meet with Mike McCarthy to learn more soon.

Health Meta Major Center in Lawrence needs, considerations

Mary confirmed that Health is interested in an El Hefni MMC; brief discussion of possible future uses of vacated Rad Tech space in basement of Dimitry followed

Other Meta Major Centers in Lawrence needs, considerations

- Kelly expressed a desire to have the Business and Professional Studies MMC spaces on the first floor as close to the CSS and Atrium as possible. There was discussion around balancing the lively space with the potential needs for a quieter space at times in an MMC.
- STEM has expressed interest in a location near the Health MMC but if this is in El Hefni that means it will be in the one building in Lawrence without STEM classrooms/labs.
- Not much discussion has been had by other areas, MMC focus has mainly been on Haverhill.
- Judy shared that different MMCS are suggesting very different approaches to layout: focus on couches or computer stations? Bill suggested a common shared space in Lawrence that is large enough to host events with smaller spaces on either side that could accommodate the varying needs of each specific MMC.

Other Lawrence issues

- The idea of calling the CSS the Hub for short has resurfaced with renewed support. If we do pursue this a conversation with the VP group would be necessary due to the use of the term regarding 420 common street.
- Much more discussion of Lawrence ISE issues is needed, including on advising issues. Noemi is ready to discuss strictly scheduled time in the Lawrence CPAC next year for the communitarity

representative to make room for other, ISE-related activities. Bill has suggested she touch base with Grace on this. Also she asked for the ability to schedule time for these representatives in the MMCs and this was agreeable to those at the meeting.

2. Updates from the Teams

Curriculum Pathways

Update on conversations with EAB on Navigate capabilities (impact on final item on the Pathways Checklist: see attached): Bill and Tina

- We are edging closer to getting Navigate; believe we have leadership support in theory but still must find the money; looks like it would eliminate the need for the last step on the pathway checklist—the creation of default schedules; clear course sequences are key need for EAB

Other Pathways issues

- Judy was able to meet with Scott, who continues to work with various programs on their learning outcomes, curriculum maps, and assessment plans. She is confident that by the end of Spring these programs, the Health programs, and the ones she has in her division will have the first three steps of the checklist completed.
- Judy indicated that while she has received some GPS pathways examples from the STEM programs, she has not received any curriculum maps; can Carolyn check on these?
- Bill asked the deans/assistant deans to assure each program has a good plan for using its allotted time on the afternoon of Professional Day to work on the pathways checklists.

Meta Major Centers

- We need a draft job description of a faculty leader in an MMC to move forward on leadership decisions. Can Kelly check on the progress of that?
- There was some discussion on the issue of how STEM tutoring will be divided between the STEM MMC and a Math tutoring room in Spurk, and Tina confirmed that Ashley is coordinating a meeting with Carolyn, Faculty/Chairs and Tutoring Coordinators to develop a final proposal.

Center for Student Success

- Update provided electronically.

Advising Reform

- Meeting to examine Prof Advising in business center coming up

3. Budget Update/Early Read Out on ISE Funding Requests:

- Early indications are that we should be able to support the ISE budgets you all asked for but it's early in the process so stay tuned; please start to work with Sharon to start planning moves, furniture, tech needs, etc.

4. Reflections from Achieving the Dream Conference: for those that attended please bring your most relevant insights for the ISE work

- Mike said that during his poster session on the ISE video, people were more interested in what NECC is doing than in the video and that many were describing the same challenges and many of the same proposed strategies to address the challenges.
- Mary was most interested in sessions related to metrics on student engagement and how those link to improved student completion.
- Linda was intrigued by one college's commitment to ONLY using abbreviated eight week course schedules and wondered what challenges NECC would have with such an approach.
- Tina shared a potential pilot for FTIC students with the focus of 4 contacts from the same staff/faculty within the first semester. Participating in the pilot would be voluntary on the part

of staff/faculty – potentially work with the foundation on a prize to the staff or faculty with the most student contacts or the highest retention rate among their contacts (maybe a weekend getaway)?

- Bill talked about “program mapping sessions” pursued by Austin CC and the CC of Baltimore County in which faculty leaders transfer their course sequences into the actual program maps in a group setting with experts and helpers in the room instead of doing that solo. We could do such sessions early next fall, perhaps, with faculty supervisors, Grace, and Lance Hidy available to help.

5. Other Issues, questions?

- Mike reported on his work with Kelly Saretsky to develop a process for constructing useful metrics for our ISE work. Kelly will join us for thirty minutes at the next Alliance meeting and a two hour meeting later in April will follow.