

## AALT Meeting Notes- 2/14/2019

1. Kim Burns updated group in new Professional Development Certificate Program for DCE faculty.
  - a. Lead by DCE faculty fellows
  - b. Point based (1pt= 1hour)
    - i. Earned through various activities
    - ii. 100pts = \$250 stipend
    - iii. 25pts digital badge earned
    - iv. Points tracked through CPD office
  - c. It was announced at DCE breakfast
  - d. Union approved
2. Employee ID Form- email from HR to remind all to make sure to have fac/staff fill out ID form whenever an office moves
  - a. Question was asked about ID form for termination or Termination form
3. Lawrence Campus Update:
  - a. This is a 1:1 move
  - b. No classes in Riverwalk starting Summer 19
  - c. Q- What is happening to L239 A: Classroom with 30 seats
  - d. Other moves
    - i. Chalek and team- L235-237
    - ii. IT Basement
    - iii. Amesbury St- attempting to convert back to some classrooms
    - iv. L200- considering adding some computers to be used as multiuse classroom for one year
    - v. L249- becoming computer lab
    - vi. 420 Common St- 1<sup>st</sup> floor ½ will be STEM center where old bookstore was
    - vii. New bookstore location not finalized (will be a pop up space)
    - viii. REMINDER: This is temporary!
4. Union Issue
  - a. Lunch and break times for AFSME employees
    - i. Reviewed a copy of contract
    - ii. Contract does not address 2 fifteen minute breaks
    - iii. Q: Can the two breaks be added to ½ lunch?
    - iv. Follow up by Sharon to HR
      1. Email sent to AALT with HR reply
5. Minors on Campus
  - a. Document being drafted
  - b. Addresses all minors but specifically the biggest concern minors in a traditional class (Ex. Individual EC student enrolled in evening course)
  - c. Commented appreciate the flexibility of faculty deciding if students can bring children on as needed basis
  - d. Other issues mentioned: CORI/SORI for faculty, minors left alone waiting for parent pick up, telling faculty there is a minor in class

6. Carolyn brought to the group's attention some security issues happening on Hav Campus in E building.