INTEGRATED STUDENT EXPERIENCE GOAL TEAM

Meeting Minutes

June 14, 2017, 9-11 am

TC103A/LC244

Attending: Haverhill: Brian Mackenna-Rice, Sharon McDermot, Laura Mondt, Kelly Sullivan, Danny Malave, Lynne Nadeau, Bill Heineman, Ari Chicklis, Eldiane Elmeus, Nikurka Aybar, Deb McGinney, Janel d'Agate-Lynch, Judy Zubrow, Mike Hearn, Joan Scionti, Alexis Fishbone, Vengerflutta Smith
Lawrence: Deb LaValley, Mary Farrell, Stephanie Bryszkowski, Louise Michaud, Barbara Stachniewicz

1. **Updates**
   We began the meeting with updates.
   A. Student Support Team (Lynne/Ari:) They will have a final draft of their recommendations for the ISE soon. They will also be creating teams for ongoing work. These will include data, communications and a group for an integrated web site.
   B. Orientation (Danny/Eldiane): They have completed a draft of their charter and have several subcommittees working. These include bilingual, peer mentoring/orientation, research and assessment and a technology team.
   C. Other Academic Master Plan Areas (Bill):
   (1) The Advising group met in early May and a small group will be working to develop a new model.
   (2) Meta-major Center: All five centers will be different and a change team does not seem the ideal model for this. A pilot center for the Business Area will launch on the second floor of Spurk in the Fall. Kelly Sullivan said the faculty are excited and are participating. One faculty member has been given reassigned time and the others will schedule their office hours there. They will schedule a welcome for all business majors and will schedule advising, financial aid sessions, speakers, etc.
   (3) Guided Pathways: There are several parts to this topic. Faculty will think through required courses and sequencing and that will lead to questions about how to build a master schedule for programs and then a larger master schedule. The Academic Affairs Leadership Team met with a dean from Middlesex and got some advice about the Pathways: It will take longer than you think! Faculty will

be working in their programs and Faculty Development will be required. Assessment Day will be devoted to this topic. A second challenge involves time: how will we get faculty more time for this work?

2. Continuing Discussion on Data:

There were no concerns expressed about the ISE "big metrics" so we will go with the original ones. The questions were: how do we link these metrics to micro metrics? Will we have short-term indicators like pre and post testing and tracking commitments that are made? How will we be sure that micro measures add up to the whole? Will these be developed by the people doing the work? How can this group coordinate the process? The group agreed that we will ask each change team to submit an annual document that includes: A. Goals
B. Metrics
C. Successes
D. New Goals

Mike Hearn suggested that a template be created to facilitate the process.

3. Continuing Discussion on ISE Goal Team Process:

We continued the discussion using the Business Meta Major Center as an example. How will the Center support a student's sense of belonging? How will we know? How can we help other Centers learn from the Business pilot? Kelly Sullivan agreed that she will create a small advisory group for the Center.

Once again, the question of implementation came up. Who will be responsible? How can communication be improved? It was agreed that we can use the current management structure for implementation and that co-chairs of the change teams will meet with each other to discuss progress and challenges.

4. Contractual Implications Team:

A sub-group will be formed to talk with MCCC and ASCME representatives about any issues that may concern the contracts.

5. Other Business:

Bill told the group that his is taking a leave of absence and, while he is gone, Mike Hearn has agreed to step in and guide this group.