

## **Integrated Student Experience Goal Team Meeting**

**July 17, 2018**

**10:30AM – 12:30PM**

**TC103A/LA101**

### **Present:**

Haverhill: Mike Hearn, Barb Stachniewicz, Janice Rogers, Judi Ciampi, Heather Mores, Lance Hidy, Judy Zubrow, Grace Young, Rick Lizotte, Kim Burns, Deb McKinney, Eldiane Elmeus, Joan Scionti, Brian Makenna-Rice, Deb LaValley, Alexis Fishbone, Susan Martin, Bill Heineman, Sharon McDermot

Lawrence: Jenny Fielding, Vengerflutta Smith

## **AGENDA**

### **Organization of Work**

- Mike Hearn shared with the group an overview of the current structure of the ISE Team, its subgroups, and those subgroups' membership. It was noted that these teams represent the depth and breadth of the ISE's work as the recommendations move from theory to implementation.

### **Team Updates:**

- ISE Implementation Alliance – Bill Heineman shared that the group is moving quickly on several fronts in order to get a number of changes up and running before fall. He noted that since we have moved into the execution phase of these initiatives, the number of teams/task forces/etc. might be confusing, but also speak to a dissemination of power & ownership from the ISE team to the college as a whole. Immediate efforts are underway to focus on retaining our students who were here in Spring into the Fall.
- Student Success Hub – Alexis Fishbone said the name for the Hub had been settled on after a student survey. Student success staff and academic prep faculty had a retreat in June, where they were introduced to the EAB Navigate system. Implementation of Navigate is moving forward through AY 18-19. She also reviewed the numerous staff changes in student success areas, the incorporation of areas such as career services and civic engagement, and noted there would be two new Navigator positions.
- Guided Pathways – Judy Zubrow discussed the process that faculty and program coordinators are using to map the curriculum using both a rubric and outcomes to guide their work. Lance Hidy shared the icons he has developed for the meta-majors as well as all the degree and certificate programs that are clustered within them. Lance reiterated the importance of the NECC shield as our most impactful brand, and that all of these icons should be used in relation to that brand. He also noted the icon for the new Exploratory major, and discussion ensued

around the timing of beginning to use the icons in literature etc. Lance recommended a branding review before this occurs.

- Meta-Major Centers – Judi Ciampi reviewed the progress on the meta-major centers in Haverhill, as well as a shared space in Riverwalk. Center Coordinators and locations are:
  - Business (C201), Judi Ciampi
  - Professional Studies (C203), Deirdre Budzyna
  - Liberal Arts (C209), Tricia Portanova
  - STEM (TC219), Adrianna Holden-Gouveia
  - Health (Lawrence El-Hefni), Kathy Hudson & Dawn Wheaton
  - Student Success Hub, Jim Sullivan

Judi also informed the group that the center coordinators and related staff/faculty are working on a number of initiatives, including organizing welcome week activities, reviewing the logistics around the transition of students from the Hub to their MMC, and creating a master calendar for MMC events so they don't cannibalize one another for attendance etc.

- Advising – Grace Young reviewed the changes to the Advising department's structure and efforts to integrate transfer into advising. She also discussed the department's efforts to create cheat sheets based on the curriculum pathways to better guide advisers as they work with students in the Hub as well as in the MMCs.

#### **ISE Microgoals:**

- Mike Hearn apprised the team of efforts facilitated by Kelly Saretsky to begin quantifying the outcomes we hope to see from our ISE initiatives. To this end, several small working groups were formed at the end of the Spring semester to begin a measurements design process, around the three major goals that have been guiding the ISE from the beginning; Improved Academic Structure, Student Sense of Belonging, and Student Navigation of College Services.
  - Academic Structure – Jenny Fielding reported this group had added two faculty members and met in June, making excellent progress on what would be considered key measurements.
  - Student Belonging – Janice Rogers discussed the group's intent to survey students and perhaps create focus groups as well, and to submit their early thoughts to a Gallery for college-wide input.
  - Student Navigation – Mike Hearn discussed the group's thoughts around creating definitions for measurements, and indicated a student survey was also likely.

#### **ALISE Award:**

- Mike reminded the group about the ad hoc creation of the ALISE award at the end of AY 17-18 to recognize outstanding efforts toward the ISE and student success. In April it was awarded to Judi Ciampi and the Business faculty for their pioneering efforts piloting the Business Center, which provided a great deal of insight for the rest of the centers as they begin.

- Moving forward, the award will be bestowed based on a set of guidelines developed by members of the ISE Steering Team. Barb Stachniewicz, Kim Burns, and Deb LaValley answered the call for volunteers to be on this team.

**Fall Meetings:**

- Mike Hearn informed the group he would be sending out invites for the fall meetings of the Team; current dates are set for September 20 and November 7.

**Other Business:**

- Campus maps were brought up, with recommendations from many in the group to standardize what we call buildings (i.e. "C" vs. "Spurk") and to create better campus wayfinding systems.
- There was also discussion regarding the Employee Directory, both on the website and in Outlook. It was noted that with so many location and personnel changes that it is critical these are kept up to date.
- A recommendation was made to distribute the ISE "org chart" Mike presented at the top of the meeting at Convocation.

The meeting was adjourned at 12:15PM.

Submitted by Jenny Fielding, 7/20/18