

Executive Committee Meeting Minutes Room SC203, Haverhill Campus, November 7, 2018

Attendees: Amy Callahan, Susan Fichera, Jenny Fielding, Gladys Gomez, Lance Hidy, Nancy Julin, Sheila Muller, Trish Portanova, Kelly Sullivan; Linda Buckley **Guest:** President Lane Glenn

Co-Chair Sheila Muller called the meeting to order at 2:12 p.m. Minutes of the Oct. 24 meeting were unanimously approved, with a motion presented by Jenny Fielding, seconded by Nancy Julin. The following topics were discussed with Lane.

Culinary Program

Lane announced that the ground breaking for the building that will house the Culinary Program has taken place.

- The goal for classes to begin is January 2020, since Neche requires a building to be completed before students can enroll in the program.
- Pat O'Brien of Neche noted that approval may be given at the October meeting, to be on track in January for non-credit or workforce development courses.

Police Academy

Lane encouraged all to attend one of the academies' graduation, as it exemplifies the tremendous value and pride the community places in our officers.

- Lane informed the committee that colleges may now allow credit for police academy students to apply for 6 to 9 credits, benefitting our enrollment data.
- It was noted that several years ago a \$74 million Feasibility Study for a new Regional Public Safety Training Center was submitted to DCAMM. Under the coordination of Governor Baker and Mayor Rivera, this training center has a high priority status.

Capital Campaign

The campaign has not become public as yet, since the college hopes to reach half of our goal before doing so.

\$ 2 million in unrestricted funds has been reached so far. Large donations include:

- \$500,000 from Sal Lupoli for culinary arts program
- \$100,000 from Eastern Bank by the end of next week
- City of Lawrence has implemented a \$1 million dollar program to fund scholarships for early college enrollments.

Neche Self-Study

This self-study program, which coincides with the end of our strategic plan, will give the college the opportunity to provide recommendations that we create ourselves.

Other Business

Learning Accommodations: Concern was expressed regarding the following:

- Lack of transparency in the move process
- Lack of sufficient data about students with disabilities
- Disintegration of physical space
- Universal Design not considered by Administrators.

Inventory of Committees The committee agreed to the following:

- Edit the list on Blackboard
- Use a classification system based on specific categories.
- Remove departmental and outdated ones
- Recognize a mission statement is mandatory.

With no further issues, the meeting was adjourned at 3:29 pm with a motion presented by Amy Callahan and seconded by Kelly Sullivan. The next meeting is scheduled for November 21.

Respectfully submitted by Linda Buckley

November 8, 2018