

## **BYU Foreign Language Proficiency Testing**

Student completes **Proctored Testing Services** form and pays registration fee.

Once form and fee are received, provide student with a copy of **BYU Student Handout** (*on the shared drive, assessment, Language Proficiency Testing, BYU, BYU Student Handout*)

### ***Student completes the FLATS Registration Form for Testing through Online Correspondence***

The link to the online form for BYU Student to Register: <https://flats.byu.edu/signupall.php?x=8>

Student goes online to fill out the online “FLATS Registration Form for Testing through Online Correspondence” form

#### **1. 1<sup>st</sup> section – Student information**

#### **2. 2<sup>nd</sup> section - Proctor Information is filled in by student**

- a. Donna Felisberto
- b. Academic Placement & Testing Center
- c. Northern Essex Community College
- d. 100 Elliott St.
- e. Haverhill, MA 01830
- f. 978-556-3410
- g. [dfelisberto@necc.mass.edu](mailto:dfelisberto@necc.mass.edu)
- h. [dfelisberto@necc.mass.edu](mailto:dfelisberto@necc.mass.edu)

#### **3. Additional Results Sent to:**

- a. Student completes this for the school they want their results sent to.