



Academic Affairs Committee Minutes

Tuesday, Jan. 23, 2018, 2:00-4:00 pm, SC213

ATTENDEES: M. Cross, D. Felsiberto, K. Holmes, C. Knoepfler, H. Mores, D. Naudzunas, J. Ronsivalli, M. Swiniaski, P. Willett, G. Young

GUEST: E. Mendonca

Recorder: J. Bailey

1. Review of minutes from 12/5/17 meeting – accepted.
2. Proposals for initial review

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	status
1718-080		ART208	Sculpture I	Spring 2018		new course	D. Pappas	Approved after determination of high cost course fee/level
1718-082			Deaf Studies AS minor program revision	Fall 2018		minor program revision	K. Fleese	Approved with clarification on C or higher for all required courses or all ASL?DST courses . Will hold proposals until all corresponding course proposals are received.
1718-083			Deaf Studies Cert minor program revision	Fall 2018		minor program revision	K. Fleese	Same as above
1718-084			Deaf Studies Interp. Transf. minor program revision	Fall 2018		minor program revision	K. Fleese	3 different grade requirements. Expectations would be more transparent to students with fewer variations. Will hold proposals until all corresponding course proposals are received

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	status
1718-085			Deaf Studies SLI Certificate minor program revision	Fall 2018		minor program revision	K. Fleese	Same as above.
1718-086		SOC105	Introduction to Social Welfare	Fall 2018		course inactivation	K. Holmes	approved
1718-087		SOC110	The Death Penalty	Fall 2018		course inactivation	K. Holmes	approved
1718-088		SOC201	Juvenile Delinquency	Fall 2018		course inactivation	K. Holmes	approved

3. Proposal timelines – Pat Willett

The leadership team has requested changes in the deadlines for proposals to the committee to expedite implementation time. Submit early fall for spring implementation and early spring for fall implementation. This would be on course proposals with no program dependencies. The following issues were noted:

- Fall registration starts first week in November and Spring registration starts in the beginning of April. This allows very little time for proposals to be reviewed by committee, signed off by Bill, and entered into Banner.
- This allows very little time for advertising of courses.
- Proposals would need to come in complete and accurate, as there is not time to send back and have committee re-review.

Pat said she would be meeting with V.P. Heineman, and will report to the committee.

4. Math Chart

The committee reviewed the final math chart and has recommended the following revisions to formatting:

- The pathways identified across the top are not inclusive of all programs. We suggest the program listings should be eliminated. (the red and orange text here are also difficult to distinguish from each other)
- Color coding is not necessary and in fact, the colored connecting lines make the course sequencing options appear more limiting than they should or could be.
- Once a final version is available, it should be published in a file format that is compatible with mobile devices.

CC: S. Shain, F. Gilkey, W. Heineman