



## Academic Affairs Committee Minutes

Tuesday, Dec. 5, 2017, 2:00-4:00 pm, SC213

**Attendees:** L. Bass, M. Carles, J. Ducharme, M. Cross, K. Holmes, C. Knoepfler, H. Mores, D. Naudzunas, P. Willett, G. Young

**Guests:** K. Fleese, E. Mendonca, E. Wilcoxson

**Recorder:** J. Bailey

1. Review of minutes from 11/21/17 meeting - accepted
2. Proposals for review

**2:10-3:00 Kevin Fleese**

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	status
1718-061			Deaf Studies SLI Certificate	Fall 2018		Reactivate with revisions	K. Fleese	Approved – add CORI, SORI
1718-066		DST102	Intro to the Interpreting Field	Fall 2018		course revision	E. Wilcoxson	approved
1718-067		DST191	Deaf Community Practicum	Fall 2018		course revision	K. Fleese	approved
1718-070		ART160	Art of the Graphic Novel	Spring 2018		New course	M. Mannheimer	No changes to special topics - approved
1718-068		COP110	Internship Education I	Spring 2018		new course	A. Moore	Changed to “open/free” elective, programs that choose to use the course can and don’t have to change program. “not usually transferrable” has been added to description”
1718-069		COP120	Internship Education II	Spring 2018		new course	A. Moore	Students can take 2 co-ops for credit. Numbers COP120-130 have been reserved. “not usually transferrable” has been added to the description.
1718-071		PNS113	Practical Nursing Pharm I	Fall 2018		New course	L. Bass	Approved pending signatures of updated proposal.

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	status
1718-072		PNS123	Practical Nursing Pharm II	Fall 2018		New course	L. Bass	Approved pending signatures of updated proposal.
1718-073			Practical Nursing	Fall 2018		Program revision	L. Bass	Approved pending signatures of updated proposal.
1718-074			Multi course in-activations	Fall 2017		Course in-activations	P. Willett	Approved
1718-017			Business Mgt-Hospitality Option	Spring 2018		Revision of program	K. Quinn	Approved. Added statement to electives: <b>Students transferring to a bachelor's program are encouraged to meet with an advisor prior to selecting elective courses.</b>

3. Update on SC\_Curric team – Pat Willett – Course proposal and inactivation form final versions are nearly complete and look good. Two nice features: A course revision on a course that is currently in our catalog, will pre-populate with information currently in the catalog. Course dependencies will also pre-populate, indicating which courses/programs are effected by a change to a particular course. Forms will probably be ready for a test run in the spring semester. Pat asked the group to let her know if they know anyone who is planning to submit forms for the purpose of testing. Pat also noted that discussions have been had about the possibility of eliminating special topics courses. Discussions have also been had about changing deadlines for proposals. More on those two items will follow.

**3:30 adjourned.**

CC: S. Shain, F. Gilkey, J. Zubrow,