



**Finance Committee Meeting Minutes
Room SC214 (PDR), Haverhill Campus, November 29**

Attendees: Liliana Brand, , Beth Donovan, Lis Helene Espinoza, Tom Gorczyca, Eileen Hayes-Johnson, Patricia Machado, Andy Morse, Ingrid Polanco, Linda Buckley

Guest: Noemi Custodia-Lora

Notes were taken by Lis Espinoza – Thank you for taking the notes Lis! Notes were typed in outline form by the chair.

Meeting was called to order by chair at 2:08pm. Minutes of November 15th were approved.

Guest Speaker Noemi gave a presentation on her role at the college and discussed her budget with us. Specifically she discussed:

1. Role at the college in Community Relations and the Lawrence Campus. She is a VP and has 5 people reporting to her. She has other areas of responsibility that are dependent upon the roles of others who are outside of her area. She presented a chart describing these areas.
2. Her role is to build relationships with the community. She spoke about agreements with other colleges and universities, for example, Cambridge College
3. She spoke about International Students at NECC and the activities her area supports for these students.
4. College credit equivalencies for international students.
5. The project with the Dominican Republic and the five year plan/analysis report. Additionally, she hopes to better publicize professional development opportunities via Kim Burns office.
6. Early College and the programs we offer to those students.
7. The White Fund Lectures.
8. The International Book Fair.

Noemi will be sending us her slides for further review. Lastly, she reviewed the budget and answered all of our questions.

Next the chair reported to the group regarding her meeting with President Glenn. Major discussion point was the expectations of the Finance Committee. President Glenn will be the guest at our next meeting on December 13th. Example of questions to be discussed with President Glenn include expectations, timing of report to President Glenn, feedback from Budget Forums, and questions regarding future budgets, student enrollment, and the possibility/probability of future budget cuts.

Meeting was adjourned at 3:52pm.

Respectfully submitted by Lis Expinoza

Nov. 30, 2017