



All College Assembly Minutes
Hartleb Technology Center, Room TC103 and LC301
April 10, 2017

Chair Amy Callahan opened the meeting at 12:00 pm. Minutes of the 2/17/17 meeting were approved.

Early College - VP of Lawrence Campus & Community Relations Noemi Custodia-Lora updated the assembly on the college's high school partnerships. Primary partners right now are Haverhill, Lawrence, and Amesbury. Most students will come to NECC campuses, with some classes offered at Amesbury High School. Experimenting with students taking Accuplacer and in process of developing assessments for the Early College Program. Also currently reviewing data, working toward creating a standard of success. There will be a system in place to inform instructors when a high school student is in their class.

Amy asked for Standing Committee chairs to provide brief report of their committee work in 2016-17:

- **Academic Affairs Committee:** Chair Pat Willett said her committee experienced a slow start in proposal submissions —probably related to the new state transfer Pathways requirements—but will ultimately be on par with usual high volume.
- **Finance Committee:** Chair Andy Morse said his committee looked into longer range budget planning. Amy added that she asked Lane directly about a previous ACA question regarding why we have a bigger budget but fewer students. Lane said it was due to salaries. There was a question whether the college seeks to increase online offerings. Members of the Distance Education Committee, which is a contractually mandated committee with equal parts faculty and administrators, confirmed the college is seeking to offer more programs that are 80-100% online. Other points made: Online classes at NECC are leading the way in serving students with disabilities. Success rates of online classes are traditionally lower and are being looked at.
- **Information Technology Committee:** Chair Lori Heymans said the IT Committee is helping with creation of the IT Master Plan, looking at portal plans and how updates can be made on the site. Also the “smart catalog” will be ready soon.
- **Student Affairs Committee:** Interim Chair Meredith Gunning expressed concern that increasing online class sizes will negatively impact education. The committee also dealt with funding cuts to student clubs, and is working on rewriting its mission statement. Gunning also raised question of why there is so much “spam” email from the college, making it more difficult to reach students. Suggestions of once-daily newsletter/roundup of announcements, and mapping/analysis of spam.
- **Executive Committee:** Chair Amy Callahan reported that the Executive Committee this year dealt with FYS proposal debate, concern and impact of academic audit, and helped resolve the student club budget problem, which had caused widespread concern. Currently looking into policies addressing campus inclusion and diversity.

ACA Elections - Amy announced that ACA elections were coming up, explained the process, and encouraged assembly membership to consider volunteering to serve on a Standing Committee.

ICAT Survey Tool - Vice President Bill Heineman explained a new survey tool (ICAT) designed to offer a “comprehensive self-analysis” regarding perceptions, budgeting, and equity (inclusion/diversity) and asked everyone to take 30 minutes to complete the upcoming survey.

The meeting was adjourned at 12:58 pm.

Thank you to Professor Rebecca Rose for taking the minutes.

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