

Academic Affairs Committee Minutes

Tuesday, November 22, 2016 2:00-4:00 pm, SC213

Attendees: S. Courchesne, M. Cross, D. Felisberto, C. Knoepfler, M. McCarthy, D. Naudzunas, J. Ronsivalli, P. Willett

Guest: F. Gilkey

Recorder: Jane Bailey

1. Review of minutes from 11/8/16 meeting - Accepted
2. Proposals for initial review –

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	Department	status
1617-026			Respiratory Care program	Spring 2017		Minor program revision	J. Jackson-Stevens	Health	Hold. Jennifer will re-submit
1617-027			Clinical Research Coordinator Certificate name change	Spring 2017		Minor program revision	E. Gonzalez	Health	Need to check with Sue Shain. Can't change name, need to make it a new program?
1617-029			Human Services, Direct Support Certificate	Fall 2017		Minor program revision	Mackenna-Rice/Johnson	TAPSS	Approved
1617-030			Culinary Arts Certificate	Fall 2017		New Program	K. Sullivan	TAPSS	Add drug policy/CORI. Pre-reqs, check on passing grades
1617-031		CLN101	Intro. to Culinary Arts	Fall 2017		New course	K. Sullivan	TAPSS	approved
1617-032		CLN102	Culinary Techniques	Fall 2017		New course	K. Sullivan	TAPSS	Do students purchase knives? Add statement? – otherwise approved
1617-033		CLN103	Food Service Sanitation	Fall 2017		New course	K. Sullivan	TAPSS	Approved
1617-034		CLN104	Culinary Operations	Fall 2017		New course	K. Sullivan	TAPSS	Approved
1617-035		CLN201	Baking, Pastry, and Desserts	Fall 2017		New course	K. Sullivan	TAPSS	Pre-reqs?

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	Department	status
1617-036		CLN202	Advanced Culinary Techniques	Fall 2017		New course	K. Sullivan	TAPSS	Approved

3. NEW multiple course revision form – Pat Willett

Pat presented the newly created form to be used when a revision affects multiple courses (rather than completing a separate form for each course). The new form was approved by V.P. Bill Heineman. The first two proposals were presented:

- Paralegal Program – inactivation of multiple courses because the program was inactivated. The list of courses was incomplete at this time.
- Change in the prerequisite for ENG102 from ENG101 with a minimum grade of C- to ENG101 with a minimum grade of C. The change affected several courses. The committee is still awaiting department approvals at this time.
- Change in the corequisite for ENG102 from ENG101 with a minimum grade of C- to ENG101 with a minimum grade of C. This change affected several courses. The committee is still awaiting department approvals at this time.

Adjourned: 3:25.