



**Academic Affairs Committee Minutes**  
**Tuesday, September 27, 2016, 2:00-4:00 pm, SC213**

**Attendees:** S. Courchesne, M. Cross, D. Felisberto, A. Fishbone, M. McCarthy, D. Naudzunus, J. Ronsivalli, P. Willett, G. Young

**Recorder:** J. Bailey

1. Review of minutes from 9/13/16 meeting – accepted
2. Drug Screening Policy – Division of Health Professions – Mary Farrell  
 Mary presented the Drug Screening Policy for Clinical Placement. The policy was approved by the committee. A few minor grammatical revisions were recommended. Mary will provide a clean copy of the policy to the committee.
3. Academic Residency Requirements – Grace Young  
 Grace presented the revised Academic Residency Requirements policy to the committee. This revision states that the V.P.A.S.A. can make exceptions to the minimum of 24 credits (associate degree), and 12 credits (certificate) residency requirement. The committee approved this policy revision.

4. Proposals for initial review –

Proposal	Type	Course #	Course/Program Name	Implement	Acpt Implem	Explanation	Proposer	Department	
1617-007		SCI110	Global Discoveries in Science	Fall 2017	Fall 2017	New course	M. Cross	TAPSS	Approved
1617-008		SOC208	Sex & Gender in a Global World	Spring 2017	Spring 2017	Special topics 4th run	K. Arford	Liberal Arts	Approved. The committee approved this course to run as a New Course. Proposal will follow
1617-009		MAT097	Stats Fusion	Spring 2017	Spring 2017	Special topics 2nd run	J. Sullivan	Liberal Arts	Approved

5. Training sessions – Pat Willett reported that the two training sessions, Sept. 15, Haverhill and Sept. 19<sup>th</sup>, Lawrence were a success. Approximately 9 people attended the sessions. She suggested that next time at least one other committee member be present to help answer questions. Most of the attendees came with questions specific to their proposal, which left other attendees waiting.

**Adjourned: 3:30 pm**