



**Finance Committee Minutes
Student Center, PDR, Room SC 106
October 7, 2015**

Attendees: D. Bertolino, R. Haskell, L. Giampa, T. Gorczyca, D. Lambropoulos, S. Lancaster, P. Machado, A. Morse, L. Nadeau, C. Nuncio, B. Zannini, J. Zubrow, L. Buckley

Guest Speaker: Brendon Martin of Sightlines

Chair Andy Morse called the meeting to order at 2:00 pm. Minutes of the September 23rd meeting were approved.

Sightlines Presentation:

Brendon Martin of Sightlines, a higher education facilities management consulting group, presented information regarding the FY2015 Return on Physical Assets report (ROPA). Sightlines has worked with 450 institutions in the US and Canada collecting consistent data for the past 7 years in order to make the case for additional funding from the State. Various topics related to NECC included: Peer Comparison Institutions, Core Observations, Physical Profile, Renovation Age by Category, Capital Profile, and Total Energy Consumption Compared to Peers.

Guest Speakers:

Andy reminded the committee that on Oct. 21st Jeff Bickford will be a guest speaker to address the following IT-related concerns:

- Single Sign-on implementation
- Self-Service issues
- Logging onto Internet Explorer
- Loss of one week with Blackboard
- Unrecovered student accounts

At a future meeting, Marcy Yeager will also attend in order to address any concerns or issues surrounding the Study Abroad program. At this time, a question regarding the committee's ground rules was presented. Andy noted that general issues presented at meetings may be discussed with the college community; however, specific matters involving a particular individual should stay within the committee.

Other Concerns:

- Request an update or follow-up in the Letter of Recommendation presented to Lane each year.
- Review and analyze the approved Budget at next meeting.

With no further matters to discuss, the meeting was adjourned at 3:35 pm.

Respectfully submitted by Linda Buckley

Oct. 13, 2015