



**Executive Committee Meeting Minutes
Student Center Room SC 206 (PDR)
October 14, 2015**

Attendees: A. Callahan, J. Becker, R. Correia-Branco, J. Ducharme, K. Garcia, L. Giampa, G. Gomez, N. Julin, L. Buckley

Guest Speaker: Linda Meccouri

Chair Amy Callahan called the meeting to order at 2:06 pm. The minutes of Sept. 30 were approved unanimously.

Campus Security:

Amy asked for feedback on any issues surrounding the recent All College Assembly, specifically to follow-up on Campus Security, a topic that the Executive Committee wishes to explore and offer some suggestions to the college.

It was noted that the campus security information on the website could be brought to people's attention in a more focused manner. Because many people have questions and anxiety about campus security, Amy hoped that the Executive Committee could figure out ways to communicate the college procedures and policies regarding this issue and to advocate for changes which might include, for example, more training, installation of a PA system or siren, and ways to address the needs of the significant deaf community on campus, keeping specifically in mind the future renovations of the Spurr building.

Other Concerns:

- Uncertain procedures for evacuating El Hefni in case of a fire or bomb scare – where to assemble, how to exit - cross street, or stay on sidewalks.
- Use of cell phones for campus emergency alerts – what to do when phones are turned off in the classroom.
- Missing safety notices on El Hefni doors.
- Lack of communication between campuses regarding emergencies on either campus.
- Coverage of security measures included in New Faculty orientation, staff meeting agendas, and class syllabuses.

Appreciative Inquiry:

Linda Meccouri presented an in-depth view of Appreciative Inquiry (AI) for the purposes of informing the committee about the AI framework being used for the new Strategic Plan. The committee learned that AI seeks ways to discover people's and organization's exceptionality – their unique gifts, strengths, and qualities. AI actively searches and recognizes people for their specialties – their essential contributions and achievements. Linda plans on sending the committee several links to learn more about this art and practice involving asking questions that heightens one's potential.

With no further issues, the committee adjourned at 3:46 pm.

Respectfully submitted by Linda Buckley

October 23, 2015