



Board of Trustees – Audit and Finance Committee
Hartleb Technology Center, Room TC 103B, Haverhill Campus
May 27, 2015 Meeting Minutes

Attendees: President Lane Glenn, David Gingerella, Matilda Delvecchio, Richard Haskell, Trustee William Moynihan, Chair Peter Dulchinos, Trustee Jeffrey Linehan, Trustee William Cox, and Linda Buckley

Chair Peter Dulchinos called the meeting to order at 4:00 pm. Meeting minutes from the May 6, 2015 meeting were approved. Motion to accept was made by Trustee Linehan, seconded by Trustee Moynihan. All in favor, none opposed. The following motions were accepted:

AFC15-12 FY2016 College Fee – Regular: The Audit & Finance Committee recommended that the Board of Trustees approve the College Fee – Regular, which is assessed on all credit courses that are non-Health, to be \$159 per credit. The proposed FY16 Fee represents an increase of \$9 per credit. President Glenn noted that other schools raised fees in the \$5 to \$15 range. Due to the 9C cuts, Trustee Moynihan thought the increase to be understandable. David Gingerella stated that Middlesex Community College was similar, but North Shore Community College was a little more expensive than NECC. Motion to accept was made by Trustee William Moynihan, seconded by Trustee Jeffrey Linehan. All were in favor, none opposed.

AFC15-13 FY2016 College Fee – Allied Health Courses: The Audit & Finance Committee recommended that the Board of Trustees approve the College Fee for Allied Health courses to be \$239 per credit. The motion applies to all Allied Health courses that are not in the iHealth program. The proposed FY16 Fee represents an increase of \$9 per credit over the existing fee of \$230. Motion to accept was made by Trustee William Moynihan, seconded by Trustee Jeffrey Linehan. All were in favor, none opposed.

AFC15-14 FY2016 Facilities Fee: The Audit & Finance Committee recommended that the Board of Trustees approve the Facilities Fee to be assessed as follows: Students taking six or fewer credits: \$ 80 per semester; Students taking seven or more credits: \$160 per semester. Motion to accept was made by Trustee William Moynihan, seconded by Trustee Jeffrey Linehan. All were in favor, none opposed.

AFC15-15 FY2016 Blackboard Access Fee: The Audit & Finance Committee recommended that the Board of Trustees approve a Blackboard Access Fee to be assessed as follows: Courses taken online: \$5 per credit. Motion to accept was made by Trustee William Moynihan, seconded by Trustee Jeffrey Linehan. All were in favor, none opposed.

AFC15-16 FY16 College Operating Budget: The Audit & Finance Committee recommended that the Board of Trustees approve the FY16 Budget of \$43,866,179. David said that as a group the Vice Presidents meet every Monday and discuss what each department could do without and still be successful. Every department, including Public Safety, had to cut. David noted that President Glenn does not do things across the board, but rather strategically. Motion to accept was made by Trustee William Moynihan, seconded by Trustee Jeffrey Linehan. All were in favor, none opposed.

AFC15-17 FY16 Student Activity Fee and Fund Budget: The Audit & Finance Committee recommended that the Board of Trustees approve the Student Activity Fee to be \$6 per credit, applicable to all credit courses except online courses and also to approve the FY16 Student Activity Fee Fund Budget of \$640,111. This increase from \$5 to \$6 was due to a drop in enrollments. Motion to accept was made by Trustee William Moynihan, seconded by Trustee Jeffrey Linehan. All were in favor, none opposed.

Discussion of the Competitive Energy Services (CES): CES projects that the ESCO project will have saved \$3,400 with the ESCO payments taken into account. Significant savings was had in the outside lighting improvement. The next project will replace the fluorescent lighting in the Spurk building and other renovated spaces.

A motion to adjourn the meeting was made at 4:35 pm by Trustee William Moynihan and seconded by Trustee William Cox. All were in favor, none opposed.

Respectfully submitted by Linda Buckley

June 3, 2015