![Northern Essex Community College]

Finance Committee Minutes
Student Center SC203
February 18, 2015

Attendees: Christina Nuncio, Regina Correia-Branco, Allan Hislop, Tom Gorczyca, Andy Morse, Rick Haskell, Kelsey Terry, Linda Buckley

Guests: David Gingerella and Jeff Bickford

Chair Andy Morse called the meeting to order at 2:00 pm. The minutes of Feb 4th were approved.

Update on Spurk Renovation: David provided to the committee a handout describing the following renovations: Life Safety Changes, Air Quality Upgrades, Air Infiltration Upgrades, Restroom Upgrades, Accessibility Changes, and Replacement of Hazardous Materials. David emphasized that the renovations will be inconvenient and a challenge, but will result in a positive plan for everyone. Other than code issues, as in requiring enclosed stairways, no walls will be moved. There will be no temporary classrooms. All new classrooms will become permanent. The college will pay for the changes involved in the swing costs. DCAMM has construction funds, but is not willing to pay for the swing costs. Questions about faculty offices should be presented at the Division Meetings.

El Hefni: A pipe burst over the holiday weekend, resulting in a significant amount of water from a sprinkler. Public Safety personnel caught it quickly. Several classes had to be moved out of the building. Industrial fans from ServePro were used to dry everything out. The decision has been made to keep the building open. There is not structural damage.

IT Issues: Jeff discussed the following topics: How do students get WiFi access? Why do our classroom computers work so slowly? Why are students having trouble with Firefox in the classrooms? Which browsers are NECC Friendly? How can we make computers off campus compatible with attachments from an NECC email? In answering these questions, Jeff reiterated that there is 100% coverage of WiFi throughout campus. He explained that with personal identity theft, we have State and Federal laws which mandate the need to log in and identify yourself. In a classroom shared environment, the computer will shut down with each new user. Therefore, logging on takes several minutes to boot up. One needs to show up early for class which is fine, unless you are coming from another class. One other federally regulated component is that a student and faculty cannot be on the same system. Classrooms are considered student space, so faculty has to deal with the delay. The committee appreciated Jeff taking the time to answer their concerns.

The meeting was adjourned at 3:25 pm.

Respectfully submitted:
Linda Buckley   Date: March 2, 2015