

Impact/Space Committee Minutes

Tuesday October 1, 2013

Food Service Committee:

- The Food Service Committee met without NexDine present to discuss issues that they wanted to bring to their attention.
- Biggest issues have been the need for lower priced items in Jitters, the need for more marketing done for Jitters, late food for catering jobs and quotes not coming with enough time.
- NexDine will attend the next Food Service Committee meeting so that these issues can be brought to their attention
- Questions posed at the meeting: Where do we draw the line on groups/meetings being able to order food/the College paying for food? Is it worth NexDine's time to cater an event with a small number of people? What constitutes a "catered event"?
- Lawrence food: David met with Joe Bevilaqua from Lapoli Group. The feedback for Lawrence food: Longer hours are needed, different food options.

420 Common Update:

- We are aiming for 420 Common to be the "the heart" of the Lawrence Campus.
- It will have ESL classrooms, computer labs, a conference room, office suite for the President, temporary office space for Cabinet member and Deans, a 4 year college, and assessment areas.
- 420 Common will also have a food court, bank branch, and a Follett Bookstore

Follett Bookstore Update:

- Plans for the new Follett Bookstore in Haverhill were viewed.
- The new area is about double the space then the bookstore currently has.

Rydin/Parking Policy (Test Group):

- Impact/Space Committee and the Cabinet will be the test group for purchasing parking stickers. They will report back on any issues they may run in to during the process.
- A communication plan is currently being worked on so that the entire campus (Students, staff, faculty) will know about the policy, how to get stickers, where to go if they have questions, ect...
- For contract employees, HR will be creating a "non-employee" number so they can register for stickers. 4 year college students and faculty will have numbers created for them as well so they can also purchase the stickers.

Emergency Response Event:

- Feedback from the all College Emergency Response event was very positive.
- Anyone who missed the first training and would like to attend the second training will be able to.