



**All College Assembly Meeting
Monday, November 18, 2013
Noon – 1:00 p.m. Tech Center 103A & B, L244**

Terry Cargan, Chair of the Executive Committee, called the meeting to order at 12:05 p.m. with ~65 people in attendance.

The minutes of the October 7th, 2013 ACA Meeting were approved by Lori Smerdon and Tom Fallon seconded, all voted in favor. Amy Callahan is our Parliamentarian.

Twitter Photo Contest for The Vision Project: Lane Glenn introduced our guest today from the Board of Higher Education, Dr. Carlos Santiago, Commissioner of Academic Affairs. He and his staff were here earlier today to give us our reward for our efforts in winning the Twitter Photo Contest. NECC received a large number of cookies for both campuses from the Dancing Bear Baking Company in recognition for producing the most tweets in their recent contest.

On your tables is the report on the second year, an ambitious effort on the 15 community colleges and 9 state universities to improve higher education and to help Massachusetts be a leader in higher education across the country.

Proposed Charter Change:

At the last meeting we made a change in the Charter to accommodate the change in the number of academic divisions from four to three which meant changing the number of faculty on standing committees from six to seven.

Steve Russell and some others had asked if that was the right ratio. Human Resources provided the numbers: 532 full and part-time faculty, 109 non unit administrations full and part-time, 86 full and part-time professional staff, 134 AFSCME staff, which totals 861 employees.

Math = 7.4 people on the standing committees.

We are proposing changing the number of faculty should be from 6 back to 7, four members to be elected instead of three members by the faculty at large and three members by the academic divisions.

Motion: As chair of the Executive Committee, Terry Cargan made the motion that we make the above changes to the Charter allowing for 7 faculty members to be on each committee by increasing the number of at-large from three to four which brings us back up to a total of 7.

Call for a vote: Second the motion: Wayne Kibbee. **Debate invited:** None. **All in favor** including Lawrence. **Opposed:** none. **100% approved, 0 opposed.**

Motion made: to make changes to the Charter, allowing for 7 faculty members on each committee, increasing the number of at large faculty.

Strategic Steering Committee Update --Ellen Grondine: Earlier in the month we had a Process Management Team on Accessible Media present to our committee. If you have not seen the report it is posted on the strategic web site. It will affect us all in terms of how we post documents and how we make the site that we are all using accessible to students.

- **Mission Statement** at convocation we asked for your 5 or 6 word mission. We would like to continue to work on that and include students. We are beginning a campaign "What's Your Mission?" The Executive Committee met last week and we discussed the campaign and the next steps in creating a mission statement. Keep your eyes open for our campaign working with students in February.
- The five Goal Teams gave updates.

MOTION TO ADJOURN made by Wayne Kibbee, seconded by Barbara Stachniewicz at 12:45 pm.