



Strategic Plan: Goal Three

Meeting Minutes
October 6, 2014
3:00-4:00 pm SC213

Present: Melba Acevedo, Steve Cate, Sue Cunningham, Linda Giampa, Mike Hearn, Susan Martin, Marilyn McCarthy, Deb McKinney, Lynne Nadeau, Joan Scionti, Josephine Sebagisha, Sue Shain

1. Welcome and introductions

We welcomed Steve Cate, who is new to the Registrar's Office.

2. Updates from subgroups

Accessible Media-

Working on a professional-development plan

Working with Lane Glenn on endorsement message. The goal is to establish this vision as an institutional value.

The steering committee meets on Friday, 10/10; the Accessible Media subgroup will present.

Library-

The library is in the 5th week of providing academic tech support (technical assistance). See the charts in Mike's attachment. Most of the interactions with students are short.

When the Information Literacy Lab is completed on the Lawrence campus, technical assistance will be one of the services provided in it.

Opening a new Information Literacy Lab on October 1st in the Dimitry Building, 1st floor

DegreeWorks-

Upgrades of DegreeWorks are progressing: training took place two weeks ago.

Testing of the upgrades has been underway

DegreeWorks will be down for several days during upgrade: Friday, 10/10/14 at 12:00pm until Wednesday, 10/15/14, 7:00am

3. Focus on tutoring

a. Goal #1: Better define SI by:

i. Drilling down into data for information about the future SI path

ii. Integrating SI better with other tutoring services (maximize student access and use of funding/space)

iii. Increasing visibility, better branding

b. Goal #2: Improve Tutoring Center connections with faculty by:

i. Developing advisory group meeting once/semester, to include multidisciplinary faculty/a student representative

- ii. Goal is better information about academic issues/resources for the tutors, better informed faculty re: services, and developing ideas for faculty involvement in tutoring
 - iii. Emerging issue: how can we get commitment from faculty? Suggestions include helping faculty see what is in this for them – such as college service (Melba), providing food at meetings (Deb), and developing better student testimonials, quotations, endorsements of all kinds.
4. **Next meeting** Monday, November 10, 3-4pm (SC213)