

Minutes from Strategic Goal 3 Team meeting  
April 22, 2013

### ***DegreeWorks***

From Joan Scionti: The number of terms in the *DegreeWorks* planner was increased from 9 to 12. The increase was needed, as some students in dual Majors and/or Certificates would have only one plan that would be inclusive of all requirements.

The *myNECC* portal is currently in a “soft launch” and all are encouraged to log in. For any issues and questions, open a service desk ticket with the category *myNECC*. The hard launch is scheduled for the middle of June.

### ***Student Success Center and Early Alert***

From Gisela Nash- the Student Success Center (SSC) ended up the semester with 40 students completing the Mid-year assessment (MYA) of the College Success Inventory (CSI); a low number when compared to the 171 who completed CSI surveys at the start of term. We are collecting information using custom questions developed for the students and CSS teachers on the use of Retention Ambassadors (RA) in CSS courses. We will be also collecting RA logs and summaries and some evaluation data from Ellen Wentland.

The Early Alert meeting for the PRESS Grant went very well. Gisela will be presenting at the CSS training in June and should have by then a full picture on the CSS/SSC collaboration in spring 2013.

### ***Tutoring Services***

From Donna Bertolino- The new Director of Tutoring Services has been hired - Lynne Nadeau.

Space Haverhill - We will be retaining the current developmental lab space for tutoring services and also acquiring C200A & B. Math & Sciences will be handled in C201 & C203. C200A will be the office of the new director and an administrative assistant. C200B will be for Computer Science tutoring and will also serve for other purposes such as SI & accounting tutoring. Science tutoring will be done within the math center and the new Lead Tutor for Science will also be working within the math center. They will provide hours in Haverhill and Lawrence. The current ARTC will be vacated and used for other purposes.

Space Lawrence – Another space plan was resubmitted with a potential location of L200, L201 and the office areas on the other side. Writing, Reading, ESL/Language and other general tutoring will be housed in these areas. Math & Sciences is proposed for Amesbury Street in the current math center space there. The revised plan is available on the Goal 3 Team website.

Both Lawrence and Haverhill will reflect a Math & Sciences area, Writing (for all students), ESL/Language area, Reading area.

The SI Coordinator position was approved and we are trying to hire an adjunct faculty member to do this.

A lead tutor for Science will be hired to work in both Haverhill and Lawrence.

We continue to work with the Coordinators on how tutoring will function. We hope to have this finalized soon. FY14 will be a year of piloting, evaluating and developing.

Summer will be limited for general tutoring and services since schedules for ARTC and other areas cross fiscal years and organizational structure.

**Update for cancelled meeting on May 13, 2013:**

The Tutoring Center had many qualified applicants for the new SI Coordinator, a position that was offered to NECC adjunct faculty. The SI Coordinator for 2013-2014 is Jennifer Levesque, a former tutor in the developmental-writing program as well as an adjunct faculty member.

The Science lead tutor for next year is Mike Nickels, also an adjunct faculty member. Mike has been teaching Science courses at NECC since 2008; he recently completed the Leadership Academy. Mike will be collaborating with Joe Scascitelli now that Science tutoring will be incorporated into Math Center services.

We are pleased to have Jennifer and Mike joining the Tutoring Center staff for next year.