



## **Strategic Plan Goal Three Team**

### **Agenda and Minutes**

**April 7, 2014**

**3:00-4:00 pm SC106**

Present: Lynne Nadeau, Linda Shea, Eileen Hayes-Johnson, Gisela Nash, Melba Acevedo, Susan Martin, Susan Cunningham, Donna Felisberto, Donna Bertolino, Kellie Fone, Linda Giampa, Betsy Pardo, Jasmin Chazulle, Marilyn McCarthy

#### **1. Updates from sub groups**

**Tutoring-** had a meeting with Business Interiors (Staples) to help with design of expanded space in L200; anticipated to be ready for fall 2014. Changes to Spurk will involve primarily electric, heating, bathroom renovations rather than space changes for Tutoring.

**Testing-** the move into 420 Common is delayed; requested temporary space in former CPAC area in Dimitry building. Donna B is attending Goal One team meetings and serving on the subcommittee on the Lawrence backfill plan. The first HiSet (former GED) test has been administered; it is now fully online.

**Student Success Center/Early Alert-** Starfish is in the process of being configured and trainings set up. Dawna Perez will give a demonstration to the team in May. 168 students completed the Noel Levitz survey this semester.

**Accessible Media:** See updates below.

#### **2. Discussion of tech support for students at the beginning of the semester.**

Linda Shea secured money through the Title V grant for technical support for students. She will hire a graduate student in the fall to provide PT general tech support in the library and collaborate on curriculum for CSS classes. There are plans to develop a set of common questions with answers to help staff provide student tech support.

#### **3. Next meeting: May 5, SC213 3-4pm**

Demonstration of *Starfish* (Dawna Perez)

Demonstration of Core Academic Skills (CAS) requirements shown in *DegreeWorks* (Joan Scionti)

## Accessible Media Subcommittee Updates:

- Suffolk University: Regional Conference Institutional Support and Resources for Online Learning March 24, 2014
- Presentation at the Teaching, Learning Student Development Conference March 28, 2014
- *Planning* joint presentation with North shore CC and Bristol CC at the MCO Conference June 4<sup>th</sup>, 2014

### Meeting Dates so far:

3/14/14 SC106

4/4/14 SC214

### Spring meeting dates left this semester:

4/18/14 SC214

5/2/14 SC213

- **Accessible Media Vision *approved!* Request a letter of endorsement from Lane Glenn.**
  - What would we ask him to do?
  - Rollout of the vision to the college
- **Update on Webpage Template:**
  - Developing webpages for Accessible Media here at NECC.
  - Discuss posting of Accessible Media Vision
  - Working on content web pages. I.e.; training information, information about the Law, information about technical guidelines and how-to's and examples etc.

- **Review Training Options:** What to offer and when?
  - Perkins School for the Blind
    - <http://perkins.org/>
  - Carroll Center Review webpages
    - <http://carroll.org/accessibility-services/>

### Next Steps and Tasks

- Look into possible grants