



Strategic Plan Goal Three Team

Agenda and Minutes

March 10, 2014

3:00-4:00 pm SC106

Present: Sue Cunningham, Betsy Pardo, Susan Martin, Deb McKinney, Gisela Nash, Jazmin Chazulle, Joan Scianti, Donna Felisberto, Janice Rogers (note taker)

1. Updates from sub groups

Accessible Media: The subgroup held the first meeting on 2/28; next meeting is on 3/14. They reviewed the charter and will start developing a web page. Will revise Vision Statement per steering committee recommendations. Awareness Day planned for fall 2014.

Tutoring: Staff presented to faculty and Academic, Student Services and Enrollment leadership team. Met with Facilities and IT staff in Lawrence to review expansion plans for new budget year; space may be ready for fall 2014.

Testing: HiSet (GED replacement) and Pearson Vue (MTEL) testing will start in April. Satellite location in Student Center set up for HiSet, accommodated and DHHS student testing. Temporary walk-in location in iHealth building and may expand temporarily to former CPAC space on Franklin St. Internet-based registration for CLEP now available.

Student Success Center: 144 students have completed Noel Levitz College Skills Inventory (CSI) vs. 199 in spring 2013. Data is being cleaned for reporting. Retention Handbook is available in hard copy and online. Starfish is in the implementation process- will replace current Early Alert system. Dawna Perez will provide a demonstration at the May meeting.

DegreeWorks: Core Academic Skills (CAS) exemptions being tested (only required for brand new students in fall 2014). An upgrade to DegreeWorks is planned. Joan will give a demonstration of DegreeWorks updates at the April meeting.

2. 13-week program

Classes are underway and were well enrolled overall. The three CSS101 instructors also serve as retention ambassadors for this cohort. The planning group will reconvene to discuss plans for fall 2014.

3. Budget

The Goal 3 budget was compiled with the other goal team budgets and submitted to David Gingerella. We are awaiting feedback.

4. Discussion

Sue C. brought a question from the Student Affairs Committee meeting about **tech support for students at the beginning of the semester**. They noted an increased demand but less availability of assistance this spring, with nothing available in the walk-in labs. Assistance is available in the Library and Tutoring Center. Linda Shea has submitted a budget request for tutors to provide additional tech assistance in 2014-15. Deb M. suggested informing staff and students of the tech assistance hours through DegreeWorks or the course listing on the website. Also raised was the issue of support for online courses and reintroducing the screening test for computer skills to help in advising students into appropriate courses. Sue C. will bring this question to the Distance Ed Strategic Planning Team.

5. Next meeting: April 7, SC213 3-4pm Demonstration of DegreeWorks updates.