

Minutes of HOAP Committee
April 26, 2013

Attending: Judy Ciampi, Nancy Garcia, Suzanne Van Wert,

Chair: Ellen Wentland

Agenda included three main topics.

1. Members were provided with a copy of the results of the survey related to streamlining the outcomes assessment process, which was distributed to 21 program coordinators via Survey Monkey. In all, there were 9 replies.

The comments provided by the respondents were discussed, and suggestions made concerning what to include in a report on the feedback from the coordinators. From a review of the comments, it appeared that some of the statements related to program review, and not outcomes assessment. Some members thought that faculty sometimes don't differentiate the two as separate processes. Members also emphasized the importance of the outcomes work getting attention and recognition from administrators, and acknowledgement in terms of workload adjustments.

The report will be drafted and shared with HOAP Committee members before sharing it with Bill Heineman.

2. The chair provided information about the recently completed state pilot study, in which NECC was one of the participants. The steps involved in the process were described, as were details about NECC's participation.

3. The Chair briefly described this spring's institutional assessment of Quantitative Reasoning. Some products collected from the pilot study will be included in the overall product collection, which is continuing until the end of the term. It is expected that only a small number of products will be collected –hopefully close to 30. Rating of these products will likely occur, as has been usual for our institutional assessments, in June.

Submitted by Ellen Wentland
May 6, 2013