

Minutes of HOAP Committee
March 14, 2013

Attending: Judy Ciampi, Nancy Garcia, Gail Stuart, Suzanne Van Wert,

Chair: Ellen Wentland

Agenda included three main topics.

1. An update was provided on the spring state pilot and institutional assessment projects. March 15th is the last day for state pilot data collection, and HOAP members were informed as to the progress of collection efforts to date, and steps that would be carried out next week to prepare all material for forwarding to the state. Then we will focus on our institutional assessment effort.
2. Next discussion concerned whether, in addition to programs or departments requiring the inclusion of certain learning outcomes across all sections of a course, uniform methods/ tools to assess these outcomes could also be required. This question came from a program coordinator who was interested in ensuring the uniform preparation of students taking a particular course which was part of a sequence leading to a higher level course, irrespective of the particular section of the course in which the students enroll.

Much discussion followed, with differing opinions expressed. The Chair will investigate this topic further by talking with faculty and administrators to see if this issue has arisen elsewhere, and what have been the results.

3. The Chair informed committee members that during a meeting of an AMP Steering Committee. she was advised to take the lead in improving/ streamlining the program-level outcomes assessment process. After discussion the Committee supported the idea of sending faculty members who have been involved in program-level assessment a brief survey asking them for their opinions on the current progress, and suggestions for any improvements. The Chair will draft this survey and share it with Committee members prior to distribution.

Submitted by Ellen Wentland
March 25, 2013