



**Achieving the Dream Core Team/Strategic Plan Goal Two Meeting
September 17, 2014 3:00 pm, LH314 – 420 Common St. Lawrence**

Minutes

Attendees: P. Dulchinos, T. Fallon, L.Gagnon, E. Gonzalez, T. Greene, W. Heineman, R. Lizotte, G. Nash, L. Nadeau, D. Perez, J. Rogers, T. Schade, ,G. Young, J. Flaherty

Recorder: D. LaValley

1. Strategy Team Updates on AY14-15 Goals/Plans:

- **Transition to Academic Success** (T.Schade & E. Gonzalez)
 - Fund more faculty to take the RA101 online graduate class. Currently 2 new instructors are registered. We'd like more instructors to take the course in the spring as well.
 - Host and facilitate a Statewide One Day Reading Apprenticeship Workshop, TC103A and B are booked for May 14th for the entire day. Trish will co facilitate, most likely with Dr. Nika Hogan from the California Acceleration Project/California RA State Coordinator.
 - Recruit more faculty to use RA strategies in their classrooms.
 - Hold monthly meetings to share best practices and support each other in teaching our disciplinary literacy.
 - Conduct a college-wide reading Survey, like the one done by the WRAT committee in 2012, to measure any changes in faculty perceptions or assignments regarding reading.
 - Access our progress with comparative data from before introducing RA.
- **Early Alert** (G.Nash) **Starfish Early Success Implementation**
 - Presentations - Convocation: StarFish Postcards, tumblers, decoration theme around Starfish and "Making a Difference" and attended Foundation Studies & Liberal Arts & Sciences Division meeting – The Student Success Handbook
 - Early Success Responder Launch Meeting- Coordinate response hierarchy, loop closure, data tracking, reporting. Starfish Early Success Training --16 training sessions scheduled, on both campuses. 15 people have attended; 9 + Math faculty expected to attend remaining sessions. CSS Training conducted in June 2014. PACE training (about 50 people) .Student Success Handbooks, Student Getting Started Guide handed to CSS students.. CPAC Training - September 18.Student Success Center Student Assistants will be trained to help students with StarFish. Library Technology Assistant intern hired through Title V to help CSS classes- will get trained in Starfish

- Starfish Coaches: Mike Cross, Rebecca Rose. Success Coaches: Deirdra Budzyna, Joshua Abreu and Maria Gonzalez (CSS classes)
- Additional Help? Email Starfish@necc.mass.edu (Dawna & Gisela will get back to you)
- Fall 2014 Progress Survey Dates: September 22 - September 28 and October 20 - October 26

FACULTY STARFISH TRAINING SESSIONS
12 NOON - 1 PM

HAVERHILL			LAWRENCE		
DAY	DATE	ROOM	DAY	DATE	ROOM
FRIDAY	SEPT. 5	C206	MONDAY	SEPT. 8	L245
WED.	SEPT. 10	C206	FRIDAY	SEPT. 12	L245
MONDAY	SEPT. 15	C206	FRIDAY	SEPT. 19	L245
WED.	SEPT. 24	C206	MONDAY	SEPT. 29	L245
WED.	OCT. 1	C206	WED.	OCT. 8	L245
FRIDAY	OCT. 17	C206	MONDAY	OCT. 20	L245
WED.	OCT. 22	C206	FRIDAY	OCT. 24	L245
MONDAY	OCT. 27	C206	WED.	OCT. 29	L245
FRIDAY	OCT. 31	C206			

- **Mini Grants** (R. Lizotte)
 - Great workshop helping people to do research. We have people inline to help with research. We need people to help in all parts. In regards to Literature, Judy will help and in the Science area, Maria Carles was a researcher and asked people to help out.
 - Teacher Professional Conference A target date of early October depending on who is lined up

- **Culture and Equity** (J. Abreu)
 - Professional Development:
In connection with Bread Loaf, C&E created a series of Culturally-Centered Seminars & Writing Workshops to coach faculty and staff in Spring 2014. Fourteen (14) attended four (4) 2-hour workshops which were facilitated by Lawrence Public School English teachers, the Executive Director of Bread Loaf and our April workshop was facilitated Dr. Valerie Kinloch from the Ohio State University. For Bread Loaf's annual Summer Writers' Workshop, which is attended by teachers from around the world, 3 slots were saved for NECC faculty. Lis Espinoza attended the 2-week workshop which included sessions at Middlebury Bread Loaf School of English and network with other professionals working in similar urban areas such as Lawrence and Haverhill. Moving forward, we will have another set of Bread Loaf workshops at NECC in Spring 2015 AND 3 slots will be reserved for the Summer Writers' Workshop. Stipends are included with participation for either. Our goal is to allow faculty and staff develop a philosophical basis for building community in the classroom/with specific services and generate a dynamic dialog in all strata at NECC that is culturally centered and taken from the reality of the community.

- Student Engagement/Support: The C&E Committee is working on materializing a community mural that was proposed this past Spring. We are working on incorporating NECC's Art Department and their students for the project. Murals have long been a platform for engagement of the community and reflect the strengths and impact that its population has to offer. Please free feel to join our conversation.
- Increasing Faculty and Staff Diversity: Research advocates that the presence, engagement and scholarship of diverse faculty positively improve learning for students while contributing to an inclusive college environment. On June 5th, the college hosted a networking event between NECC's administrators, Deans and local professionals with an interest in working at the college and/or creating collaborations. The event was attended by over 100 people and Human Resources was able to create a distribution list as a way to keep them informed of hiring opportunities. Committee will explore future events.
- FURTHER RESEARCH: Looking to provide qualitative and quantitative information on faculty experience with Bread Loaf and how it plays out in the classroom. The C&E Team has created a *Culture & Equity Libguide*, specifically, to provide multicultural resources (developed with Librarian M. Hearn) for faculty. Looking for ways on maximizing these resources among the faculty in order to continue the support of multiculturalism. Regarding the community murals, researching how the Art Department and its students can help create the mural and benefit the most from the experience.
- **FYE** (J. Rogers/K. Kortz)
 - This will be a good segway into agenda# 2 –we are offering 4 sections of a late start with other developmental courses.
 - Late starts are paired with either math or writing courses.Fewer classes overall this fall as it is across the board.
 - A lot of people wanting to teach the retention course.
 - We added 1 high school in addition to Amesbury, Haverhill, Sanborn. Methuen and Lawrence are possibilities Notre Dame might run in spring as they changed their structure.
 - Continue CSS sections Majority of instructors are full time faculty or staff at the college. It is a good thing with retention and with starfish.

2. **CSS scale up proposal** (J. Rogers and K. Kortz)

- Proposal 11 version 2 was cleaned up and made language more clear, exemptions are simplified and move some things in the timeline. There might be two different documents; the data and the rationale.
- They will submit an application to the steering committee like a core intensive to guarantee existing 101 courses.
- There will be a “First Year Student” requirement in the application along with a sample syllabus and coaches that can help with this process. S. Mueller is helping with this now (gratis) and a formal request for funding next year.
- There is an English Composition I course with a CSS designation this fall.
- We propose that CSS101 College Success Seminar be re-named FYS101 First Year Seminar to distance the course from its developmental roots, and to better align the course for transfer to other institutions. The new course will retain the Public Presentation intensive status. It will

have the same outcomes but a revised course description. FYS will be used in this proposal to reference the new courses.

Vote: Unanimous approval for Proposal 11 version 2

3. WRAT Luncheon summary – (B. Heineman/D. Perez)

- A good team meeting was held on August 28th highlighting work that has been done within faculty trying to establish continuity for students.
- J. Fortna talked to group and developed a plan proposal on what is needed and if students should send their samples digitally.
- J. Scionti will tie all the kinds of assessments together as every group doing it in a slightly different way. Looking at student data within the semester so we can get to the “why” while we are in the semester instead of the end. Going back to look at the math results.
- Joanne is looking to see who is going to be on the CORE WRAT team. Identify them and outline what they need.

4. Student Reps for SG2/Core Team – (D. Perez)

- K. Mitchell forwarded two students names who are interested in being on this committee
- Student Senate meets at the same time as this committee

5. Other Business:

- Presentations for the Dream Conference are due soon. Tina suggested an Impact on the Retention Scholarship. Dawna will check in to see if we can get this presentation submitted.
- President Glenn stopped by to thank everyone for continuing the work as, ATD National Director; Carol Lincoln contacted him to let him know we have been recertified in Achieving the Dream as an Achieving the Dream Leader College. “They are impressed with what we are doing for students.”

Meeting adjourned 4:05 p.m.