

**GT1 Project Task  
Timeline**

Project	Task	Owner	Week July 20th	Week July 27th	Week of Aug 3rd	Week of Aug 10th	Week of Aug 17th	Week of Aug 24th	Week of Aug 31st (labor day)	Week of Sept 7th	Week of Sept 14th	Week of Sept 22nd	Notes
Rad Tech	Patch and Paint	Rich	complete										
Rad Tech	IT	Bonnie & Techs						IT hook up cable once equip installed	IT equip to be moved back in				
Rad Tech	Equipment	Beth					deadline for arrival	deadline for installation					Equipment has 3 week lead time. Scheduled to arrive the week of Aug 17th
Rad Tech	Move logistics - Pack, office move, furniture/material moves, etc	Bonnie & Techs						move tables and chairs back					
Dental	Patch and Paint	Rich	complete										
Dental	IT	Bonnie & Techs						computers reinstalled, instructor station and smart tech set up	computers reinstalled, instructor station and smart tech set up				
Dental	Furniture	Rich								casework arrival	casework installation		
Dental	Equipment	Beth									deadline completion		Equipment available week of Aug 3rd. Rich to schedule installation with vendor.
Dental	Move logistics - Pack, office move, furniture/material moves, etc	Rich							move tables and chairs back				
Dental	Electrical	Rich		Complete									
Dental	Flooring Patch	Rich		Complete									
Classroom L009	Patch and Paint /Ceilings	Rich	complete	ceiling tile replacement complete									

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Classroom L009	IT	Bonnie & Techs			IT Equip to be moved back into L009								
Classroom L009	Furniture	Beth						deadline for furniture installation					Beth monitor furniture ship time and arrival- P00024926
Classroom L009	Flooring	Rich		complete									
Classroom L014	Patch and Paint /Ceilings	Rich	complete	ceiling tile replacement complete									
Classroom L014	IT	Bonnie & Techs			Set up teacher station				Valley-reconnect projector cables				
Classroom L014	Furniture	Beth						deadline for furniture installation					Beth to monitor furniture ship time and arrival - P00024925
Classroom L014	Move logistics - Pack, office move, furniture/material moves, etc	Rich			room to be emptied and cleaned								
Classroom L018	Patch and Paint /Ceilings	Rich		ceiling tile replacement complete									
Classroom L018	IT	Bonnie & Techs			set up teacher station								
Classroom L018	Furniture	Beth						deadline for furniture installation					Beth to monitor furniture ship time and arrival P0024926

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Classroom L018	Move logistics - Pack, office move, furniture/material moves, etc	Rich			room to be emptied and cleaned								
Classroom L022	Patch and Paint /Ceilings	Rich	complete	ceiling tile replacement complete									
Classroom L022	IT	Bonnie & Techs			set up teacher station								
Classroom L022	Furniture	Beth						deadline for furniture installation					Beth to monitor furniture ship time and arrival P0024926
Classroom L022	Move logistics - Pack, office move, furniture/material moves, etc	Rich			room to be emptied and cleaned								
Library	General Construction	Rich	complete			resolve lock issue							Rich to quote out new locks
Library	Patch and Paint	Rich	complete										
Library	IT	Bonnie & Techs	Cabling done	set up switch and ap for wireless							25+ computer redeploys installed	Valley Comm smart tech for lit room	IT to temp install cart for projector for lit room until valley comes in week 9/22
Library	Furniture	Beth						Conference Room furniture scheduled to arrive	Media Room furniture scheduled to arrive				Beth to monitor furniture ship time and arrival p0025046 ordered 7/23 Waiting for ship date on bal of lit lab furniture
Library	Electrical	Rich	complete										
Library	Move logistics - Pack, office move, furniture/material moves, etc	Rich	plan to remove shelves media viewing room-Complete										

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Library	Flooring	Rich	complete										
Tutoring- L200	General Construction	Rich											Rich to work on quoting new doors
Tutoring- L200	Patch and Paint	Rich				deadline to complete							
Tutoring- L200	IT	Bonnie & Techs			deadline for phones and switches to arrive (Danny)			Deadline for cabling, phones, switch and computer installations					computers are deploys data switches ordered po 0025044 7/23/14. <b>Frank to order printer.</b>
Tutoring- L200	<b>L200- Move logistics</b> -Michaud and Scannell to L103	Lulu/Rich		order boxes, notify faculty, move by week of Aug 10th		deadline for office move							
Tutoring- L200	<b>L202-229 Move logistics</b> - Cavan, Suarez-Shannon, Ciampi, Joubert, LaValley	Lulu/Rich		order boxes, notify faculty, move by week end	old furniture removed								Temp house of faculty belongings in L253
Tutoring- L200	Electrical	Rich					schedule electrical						
Tutoring- L200	Furniture	Beth						deadline for furniture installation					Beth to monitor furniture ship time and arrival . P0025042 order 7/23/14
Tutoring- L200	Flooring	Rich				deadline for flooring installation							
Assessment - L135	Patch and Paint	Rich					deadline for patch and paint						
Assessment - L135	IT	Bonnie & Techs			IT cabling and swich to be complete		25+ redeploy computers installed						computers are deploys data switches ordered po 0025044 7/23/14

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Assessment - L135	Furniture	Rich						Deadline for room completion					
Assessment - L135	Electrical	Rich					deadline for electrical						
Assessment - L135	Flooring	Rich				New flooring if approved							Existing carpeting failed. Cost to replace \$4500
Assessment - L135	Move logistics - Pack, office move, furniture/material moves, etc	Rich						Room move. Go Live					
Fac Space L255-L270	Patch and Paint	Rich											
Fac Space L255-L270	IT	Bonnie & Techs					deadline for data cabling	12 computer and phone installation					computers are deploys data switches ordered po 0025044 7/23/14
Fac Space L255-L270	Equipment	Danny											
Fac Space L255-L270	Removal of old Furniture	Rich				old furniture removed							
Fac Space L255-L270	Move logistics - Pack, office move, furniture/material moves, etc	Rich			complete								
Fac Space L255-L270	Electrical	Rich		disconnect electrical				reconnect electrical					
Fac Space L255-L270	Furniture	Beth								Deadline furniture installation			Beth to monitor furniture ship and delivery dates. P0025034 ordered 7/22/14. Faculty will use L100 until new space ready
Fac Space L255-L270	Flooring	Rich						flooring installation					

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DCE Office - L100	Construction/Demo	Rich		remove old cabinets and counter top									
DCE Office - L100	Patch and Paint	Rich				deadline for paint and patch							
DCE Office - L100	IT	Bonnie & Techs				Deadline for data installation Set up 6 redeploy computers							
DCE Office - L100	Equipment	Rich	phone to be ordered										
DCE Office - L100	Move logistics - Pack, office move, furniture/material moves, etc	Rich	remove old furniture and equip										
DCE Office - L100	Furniture	Rich					deadline for furniture installation						
DCE Office - L100	Flooring	Rich			flooring complete								
Office Moves- L103 Michaud and Scannell	Move logistics - Pack, office move, furniture/material moves, etc	Lulu/Rich			order boxes, notify faculty, move by week end	complete office move							
Office Moves- L103 Michaud and Scannell	Paint Patch	Rich											
Office Moves- L103 Michaud and Scannell	IT	Bonnie & Techs				data drop installation and computer phone installation							

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Office Moves- L103 Michaud and Scannell	Furniture	Lulu											staff bringing old furniture

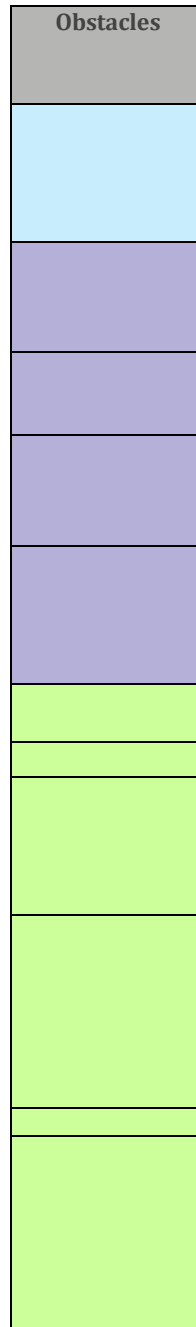




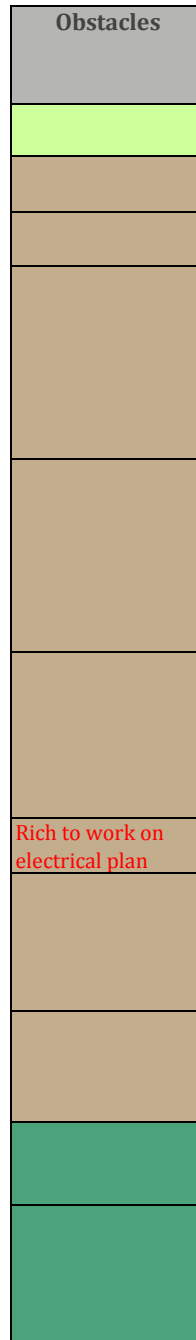
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Obstacles
Valley did not come in week of July 27th. Frank to see if Gail needs before class starts. Based on response will adjust valley schedule
Rich to inform Gail that ECE classroom bathroom can't be closed. Plan for alternative option over winter.

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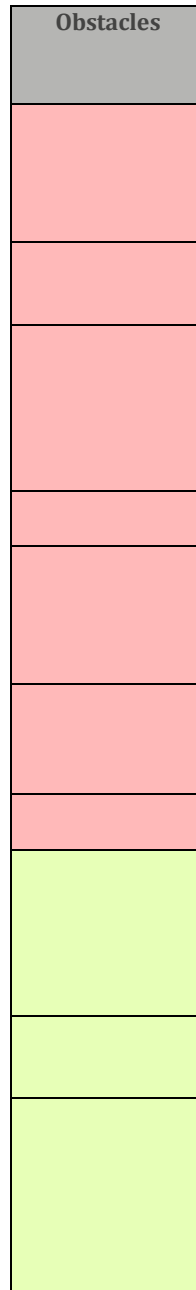
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Obstacles
Approval for new flooring costs pending.
Furniture arrival scheduled for week of Sept 8th.

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