



Strategic Planning Committee
Meeting Minutes
Friday, February 22, 2013



Team Members:

Present - Mary Ellen Ashley, Janice Rogers, Ellen Grondine, Mary Chatigny, Terry Cargan, Dawna Perez, Beth Donovan & Ashley Bragger

Absent - Lane Glenn, Chuck Phair, Tom Fallon, Magdalena Suarez-Shannon, Jason Bohanan, Bill Heineman, Rachel Hellmann & Judith Kamber

General Discussion – Terry Cargan shared feedback received from faculty regarding concerns about potential changes in the faculty and staff professional development department. Co-Chairs, Mary Ellen Ashley and Ellen Grondine asked Terry to remind everyone that strategic plan development, implementation, and processes have been designed to promote on-going communication and transparency. Meetings are open to all those interested in attending either as a guest or a member of a team. The steering committee agreed to add language to the monthly reminders reiterating this open invitation, and to remind those unable to attend meetings due to scheduling conflicts, that they are invited to contact goal team leaders with questions, comments, and suggestions. All are encouraged to visit the strategic web pages for updates, progress reports, and goal team meeting minutes.

Goal Team Updates:

Goal Team 1- Met on Feb 1st - The registry building will be demolished this week. Pictures have been posted on the goal one webpage. Mary Ellen Ashley is working with Groundwork Lawrence on a plan to develop the empty lot. The plan will include parking and green space, and work is scheduled to begin this spring. A revised two- floor library plan is in development and will be reviewed by an architect for structural design. Mary Ellen is working with Donna Bertolino and Grace Young on the tutoring space and renovation plan at 45 Franklin St. NECC will reapply for the Mass Works grant. <http://facstaff.necc.mass.edu/vision-and-planning-initiatives/strategic-planning/strategic-goals-2012-2015/goal-1-lawrence-campus-planning-team/goal-1-meeting-minutes/>

Next meeting scheduled for Fri, March 8th 12:00pm L244

Goal Team 2- Met on Feb 20th – No update

<http://facstaff.necc.mass.edu/vision-and-planning-initiatives/strategic-planning/strategic-goals-2012-2015/goal-2-improve-student-learning-and-retention-and-graduation-rates/>

Next meeting scheduled for Wed, March 25th 3:00pm SC213

Goal Team 3 – Met on Feb 25th. Janice is working on the tutoring plan details (budgets, roles and responsibilities etc.) with Donna Bertolino and team. The Math center will stay on Amesbury St. Linda Shea will provide an update on the success of the new help desk support for students launched this semester. There will be updates to Degree Works reporting capabilities soon. More information is forthcoming.

<http://facstaff.necc.mass.edu/vision-and-planning-initiatives/strategic-planning/strategic-goals-2012-2015/goal-3-improve-academic-support-services/goal-3-reports/>

Next meeting scheduled for Mon, Mar 25th 2:00pm SC213

Goal Team 4 – Met on Feb 22nd. Ashley Bragger has been vetting the “What can I do with this major” overview sheets with various departments and Deans at NECC. The website project has been divided into two phases; Phase 1 will focus on working with the Marcom Dept. on clean-up of the career website, and; Phase 2 will include enhancements to the site. Some enhancements include: creation of a virtual career center, and portfolio development and assessment.

<http://facstaff.necc.mass.edu/vision-and-planning-initiatives/strategic-planning/strategic-goals-2012-2015/goal-4-improve-student-career-preparation/goal-4-meeting-minutes/>

Next meeting scheduled for Fri, Mar 22nd 9:00am SC203

Goal Team 5 – Met on Feb 19th. Team began discussion and exploration of what an organizational structure should look like and how the structure can support a culture of learning. Recommendations will be made in the future and then discussed further by the strategic steering committee. The team is meeting with President Glenn on Wed, March 6th at 1:00pm to discuss the work of the goal team further. Kathy Ronaldson and Mary Chatigny are scheduled to share the Individual Professional Development Plan (IPDP) pilot with Cabinet members next Tuesday, February 26th. A strengths-based workshop has been developed and will be facilitated with this group.

<http://facstaff.necc.mass.edu/vision-and-planning-initiatives/strategic-planning/strategic-goals-2012-2015/goal-5-culture-of-learning/>

Next meeting scheduled for Wed, March 6th 1:00pm C208

NEXT STEPS:

- *Next meeting scheduled for Fri, March 15th, 1:00-2:30pm SC213.*
- *Process Management Teams to present*