



Strategic Planning Committee
Meeting Minutes
Friday, December 14, 2012



Team Members:

Present - Mary Ellen Ashley, Bill Heineman, Magdalena Suarez-Shannon, Ellen Grondine, Rachel Hellmann, Mary Chatigny, Terry Cargan, Dawna Perez, Beth Donovan & Ashley Bragger

Absent - Lane Glenn, Chuck Phair, Tom Fallon, Janice Rogers, Jason Bohanan & Judith Kamber

Steering Committee Updates:

The Steering Committee met on Friday, December 14th 2012. Goal leaders reviewed the fall 2012 progress reports for their respective teams that were submitted on Nov 30th, 2012 with the committee (please see below).

Goal Team Updates:

Goal Team 1- Met on Nov 16th - The majority of goal initiatives are progressing as expected. The registry building could be coming down as early as January 2013. Backfill chart with requested space needs are out on the website along with the guiding principles for the backfill requests. New furniture in the Dimitry building computer lab has increased the number of computers from 22-44. The library expansion plan and cost is with Jean Poth and the potential donor now. Tutoring subcommittee is moving ahead. Donna Bertolino is working on it and more info will follow. Mary Farrell, Pat Demers and Nancy Garcia are all meeting with dental and rad tech to help them function better in the Dimitry Building once the new El-Hefni Allied Health Center has opened. There are two goals that are progressing with challenges. The funding plan for the exterior rehabilitation of 45 Franklin St has been put on hold due to the extraordinary funding needs to replace the boilers at Springfield Tech. Also the MassWorks grant that was submitted in August 2012 to support infrastructure improvements around the new building and campus in Lawrence was not funded.
<http://facstaff.necc.mass.edu/vision-and-planning-initiatives/strategic-planning/strategic-goals-2012-2015/goal-1-lawrence-campus-planning-team/goal-1-meeting-minutes/>

Next meeting scheduled for Fri, Jan 11th 12:00pm LA101

Goal Team 2- Met on Nov 29th-All goal initiatives are progressing as expected. The first-year experience team (FYE) in conjunction with the PRESS for completion leadership team is offering 32 sections of CSS this fall with more than 500 students and flagged more than 350 students for help through the Early Alert this semester. The new culture and equity strategy team and the transitions to

academic success strategy team have been created as a result of the outcome from the June 2012 meeting which examined the latest NECC student success data and identified gaps in academic performance between different student groups (gender, age, ethnic background etc.). Both of these groups are up and running, writing charters and developing goals. The PRESS grant is providing resources for scaling up SI, CSS, Early Alert and for the research minigrants. As we identify resource needs in the future, we will look for external funding support from Achieving the Dream and other sources. Six applications for minigrants have been submitted.

<http://facstaff.necc.mass.edu/vision-and-planning-initiatives/strategic-planning/strategic-goals-2012-2015/goal-2-improve-student-learning-and-retention-and-graduation-rates/>

Next meeting scheduled for Wed, Jan 16th, 2:00pm SC213

Goal Team 3 – Met on Nov 26th. All goal initiatives are progressing as expected. A sub-committee is working on developing a comprehensive plan for delivering expanded, unified tutoring space on the Lawrence Campus and providing equitable services to those in Haverhill. Draft recommendations will be finalized by the end of December. A subcommittee is working on the logistics of the expansion of Degree Works for academic planning and support services which include integrating additional Banner fields and using Argos as the reporting tool.

<http://facstaff.necc.mass.edu/vision-and-planning-initiatives/strategic-planning/strategic-goals-2012-2015/goal-3-improve-academic-support-services/goal-3-reports/>

Next meeting scheduled for Mon, Dec 17th 2:00pm SC213

Goal Team 4 – Met on Nov 19th. All goal initiatives are progressing as expected with the exception of the Career Services Website. This action item is progressing with challenges. Sue Grolnic is working on a on the development on experiential learning website that is crossing over with the career services website initiative. We are working with Sue to meet and discuss how to work together on this to make sure that it fits into the long term business plan that is supported by the goal team and strategic plan.

<http://facstaff.necc.mass.edu/vision-and-planning-initiatives/strategic-planning/strategic-goals-2012-2015/goal-4-improve-student-career-preparation/goal-4-meeting-minutes/>

Next meeting scheduled for Mon, Dec 17th 1:00pm L144

Goal Team 5 – Met on Nov 20th. All goal initiatives are progressing as expected. The team met on Nov 29th and made progress bringing all the areas together and working on defining what the best structure for the college should be going forward. We are adding some new team members and are continuing to move forward.

<http://facstaff.necc.mass.edu/vision-and-planning-initiatives/strategic-planning/strategic-goals-2012-2015/goal-5-culture-of-learning/>

Next meeting scheduled for Tues, Dec 18th 2:00pm C208

NEXT STEPS:

- *Next meeting scheduled for Fri, Jan 25th 1:30-2:30pm SC106*