



Strategic Planning Committee
Meeting Minutes
Friday, January 25, 2013



Team Members:

Present - Mary Ellen Ashley, Bill Heineman, Janice Rogers, Ellen Grondine, Rachel Hellmann, Mary Chatigny, Terry Cargan, Dawna Perez, Beth Donovan & Ashley Bragger

Absent - Lane Glenn, Chuck Phair, Tom Fallon, Magdalena Suarez-Shannon, Jason Bohanan & Judith Kamber

Goal Team Updates:

Goal Team 1 - Met on Jan 11th - A revised urban campus planning document is available on the goal one webpage. The Registry of Deeds building will probably be demolished by mid Feb. The library planning team will be meeting with architects to review the weight distribution of the library stacks to modify the new library plan in order to save money. New guard shacks to be added to 45 Franklin St and some new parking will be added to where the daycare playground was located. The PK-12 presentation from convocation has been posted on the goal one website. Notre Dame Cristo Rey High School is having all sophomores take the CSS course this spring and has several students participating in the dual enrollment program. Lawrence High School has students participating in the dual enrollment program and is looking at the early college program. Newburyport, Triton, Amesbury and Pentucket are working on a collaborative Fall2013 program.

<http://facstaff.necc.mass.edu/vision-and-planning-initiatives/strategic-planning/strategic-goals-2012-2015/goal-1-lawrence-campus-planning-team/goal-1-meeting-minutes/>

Next meeting scheduled for Fri, Feb 1st 12:00pm LA101

Goal Team 2 - Met on Jan 16th - The Fall 2012 student success results are good. Course completion rates are up. The rates are up 9% from almost five years ago. English Comp I and CSS completion rates are up. There was a slight dip with the Hispanic male population. SI numbers were not as encouraging and we are not sure exactly why at this point. There was a dip in the completion rates. Some SI sections are not doing any better than the equal section with SI. The Culture and Equity subcommittee team will be focusing on 1.) Mentoring for students (especially males) 2.) Professional development 3.) Hiring practices for Latinos

<http://facstaff.necc.mass.edu/vision-and-planning-initiatives/strategic-planning/strategic-goals-2012-2015/goal-2-improve-student-learning-and-retention-and-graduation-rates/>

Next meeting scheduled for Wed, Feb 20th, 2:00pm SC213

Goal Team 3 – Met on Dec 17th. New help desk support for students has been set up and will be available through Feb 8th. Donna Bertolino has come up with a space plan for the tutoring center in Lawrence and will be working with MEA to review and finalize. There will be a posting for a Director of Tutoring soon.

<http://facstaff.necc.mass.edu/vision-and-planning-initiatives/strategic-planning/strategic-goals-2012-2015/goal-3-improve-academic-support-services/goal-3-reports/>

Next meeting scheduled for Mon, Feb 25th 2:00pm SC213

Goal Team 4 – Met on Jan 18th. Dawna and Ashley shared the Summary of Advisory Board Interview Trend Analysis Report and the “What can I do with this Major?” career portfolio draft. Ashley will work on coordinating this effort with the appropriate departments before finalizing. The goal team will begin to break out into sub-groups: one for the website project and the other for professionalism core competency (soft skills/presentation skills for students).

<http://facstaff.necc.mass.edu/vision-and-planning-initiatives/strategic-planning/strategic-goals-2012-2015/goal-4-improve-student-career-preparation/goal-4-meeting-minutes/>

Next meeting scheduled for Fri, Feb 22nd 9:00am L144

Goal Team 5 – Met on Dec 18th. Team is discussing what the organizational structure should look like and what recommendations should be put forth. Kathy Ronaldson shared the evaluation tool she has been working on. Suggestions were made to standardize the tool so it could be used as an evaluation for in-house workshops and out-of-house conferences.

<http://facstaff.necc.mass.edu/vision-and-planning-initiatives/strategic-planning/strategic-goals-2012-2015/goal-5-culture-of-learning/>

Next meeting scheduled for Tues, Jan 29th 2:00pm C208

NEXT STEPS:

- *Next meeting scheduled for Fri, Feb 22nd 1:30-2:30pm SC213.*
- *Kathy Ronaldson will join up with process management report out.*