



NECC Strategic Plan
Strategic Plan Steering Committee
Meeting Minutes
March 14, 2014

Attendees: Mary Chatigny, Beth Donovan, Lane Glenn, Ellen Grondine, Dawna Perez, Chuck Phair, Marcy Yeager

Absent: Terry Cargan, Bill Heineman

Goal 5

Mary Chatigny

- Not much progress. Team feels like can't make much progress because they are not moving forward with professional development plan at this time.
- (Marcy) The new year has been transitional and team feels like we are spinning wheels. (Lane) I understand concerns, difficult because we didn't move forward with the prof development plan.
- (Lane) Next steps: Mary, Linda, Steve and I need to iron out a few things to set some clear guidelines on how to move forward. Lane suggests holding off on meetings until we have organization conversation.

Goal 4

Dawna Perez

- Refining NECC link, career services website. Karletty working with Ashley to translate items into Spanish
- Offering students a business etiquette lunch for internship students
- (Dawna) Student should be able to access all skills in one location. (Ellen) should align to PARCC. (Lane) doesn't degree works offer a center for students to capture this info and access this info (Team) yes, portfolio piece. Institutionally we need a way to be more organized to house student efforts. Need to integrate and better communicate on cross over efforts. Should this be a goal of this committee to create an inventory? Marcy will investigate what it would take to add this info to banner. She will report back to team on designation.
- Team working on smart reg form – simple short form.
- Ashley working on more train the trainer for team and those interested in being able to facilitate workshops. Also, holding navigating NECC workshops.
- (Ellen) First time ever those common core standards focused on college and career readiness are the same across the United States.
- Summer will add lab science to internship program. Working on second internship for some students and designing a mentor and mentee model. Merrimack fellow will work with Ashley to assist in growth of this program.

Goal 3

Janice Rogers

- Accessible media awareness day in fall. Melba will be speaking at student senate meeting about accessible media.
- Melba looking for more direction on re-write of the mission statement for accessible media.
- [Proposed accessible media vision for the college](#). Team agrees vision statement is fine. Team voted to give the go and move forward with flushing out next steps: goals task and timeline. Ellen to contact melba with go ahead and cc Janice

- April 7, goal 3 meeting (3-4pm SC213) Joan Scionti will demo core academic skills in Degree Works.
- Need to create engagement teams registrar, assessment and folk from high school and math person

Goal 2

Janice Rogers for Bill Heineman

- Clare Thompson is going to set up two or three college wide meetings to gather feedback to talk about CSS future direction.
- (Ellen) CSS, ELA or CSS Math to help high school students that didn't pass a PARCC 12th grade intervention. It will also increase pipeline to NECC. NECC team teach with HS and eventually they take over and teach course.

Goal 1

Ellen Grondine/Lane Glenn

- Team meets every week. Looking at Lawrence backfill and cause and effect. ECE space is a priority and should move forward. Mike Hearn worked on library plan that would cost \$100,000. Taking that back to committee to see if we can fund. A lot of work and moving parts. Budget being put together.

Other Updates

- Jeff Bickford called asking about IT costs for goal teams. Ellen informed him that all goal team budgets were sent to David G (with the exception of goal one).
- (Janice) Testing and tutoring IT costs were not supplemental they were put dept. budget. Degree Works costs were not budgeted for.
- Working on NEASC template for the companion page. We will start to populate the pages, before now and next meeting. We will populate site and post documents on left hand side and embed the data link provided by Ellen Wentland

Next Steps/Reminders

Next meeting scheduled for Fri April 18th 1:00-2:30pm SC213