



Team Members:

Present- Mary Ellen Ashley, Mary Chatigny, Ellen Grondine, Bill Heineman, Dawna Perez, Chuck Phair, Janice Rogers, Magdalena Suarez-Shannon, Lane Glenn, Guest- Ashley Bragger

Absent- Tom Fallon, Duane Quinion

Process Management Report: Accessible Media-

*A full report has been posted on the NECC Strategic Planning Website*

Recommendations:

The Strategic Planning Steering Committee and the Cabinet voted on the Executive Summary Recommendations after your presentation on Friday and the results are as follows:

1. A statement of an NECC Vision on Accessible Media was supported. Questions were raised about whether the sample in the Appendix is indeed the right statement for the college. It is expected that as a sub-committee of the Strategic Goal 3 team, your committee and the goal team will review the final proposed statement and forward it to the President for his agreement and dissemination.
2. Using Technical Guidelines on Media Accessibility as a Resource was supported. Questions were raised about using the guidelines as a resource and not verbatim. Please review what technical guidelines specifically apply to what the college can do in a phased in approach.
3. A summary of the Strategic Planning Steering Committee discussion is outlined below on how to incorporate your work into strategic planning without adding a separate goal and Janice Rogers has very willingly agreed to bring the work of the process management team under Goal Team Three. Welcome aboard the Strategic Planning train!

Many thanks to all of the team members on a really fine process management report! The eighteen months of hard work was evident to all and VP Heineman expressed the sentiment that this was the best report ever—something to be quite proud of. And now the challenge will be to phase in planning toward accessible media across the college. As part of the Strategic Planning process you will be apprised of the budget process for the goal teams and you will have the benefit of being part of all five goal teams as well-- by

attending the Steering Committee meetings when you can. This way all planning teams can hear what you need from them.

As promised, here are the recommendations per the Strategic Steering Committee meeting following the Process Management report:

1. Name Susan Martin & Melba Acevedo Co-Chairs of the Accessible Media Sub-Committee
2. Place sub-committee under the umbrella of Goal Team 3- Goal Team Leader, Janice Rogers
3. Identify members to serve on the sub-committee (many may have served on the process management team, Susan and Melba should make recommendations for membership)
4. The statement of institutional vision on accessible media will need revision/clarity
5. A charter and timeline for the sub-committee is needed

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