

**Culture of Learning
Goal 5, Evaluation Sub-committee
Status Update 5/21/13**

3 Types of Evaluations	Next Steps/Recommendations	Date to be Completed
<p>External Professional Development Evaluation Form</p> <p>To be completed by all employees when/after attending a college-paid enrollment to a conference or training experience, whether on campus or off campus.</p>	<ul style="list-style-type: none"> • Process Management Team be established • Members <ul style="list-style-type: none"> - Institutional Research (1) - Faculty/Dean, Asst. Dean (2) - Professional Development (1) - Human Resources Development (1) - Finance(1) - Other interested parties (1) 	<p>December 2013 or prior</p>
<p>Internal Professional Development Workshop Evaluation</p> <p>To be completed by all employees at the end of an internal workshop sponsored by professional/human resources development.</p> <p>Internal workshop evaluation to cover content, facilitator, and materials resulting in improvement of learning programs in general</p> <p>Development of meaningful learning metrics</p>	<ul style="list-style-type: none"> • Evaluation sub-committee will develop • Submit to Goal 5 team for review at June meeting 	<p>June 14, 2013</p> <p>June 26, 2013</p>
<p>Follow-up internal workshop learning evaluation to ensure that learning programs positively influence the behaviors of employees.</p>	<ul style="list-style-type: none"> • May include focus groups and participant surveys to evaluate positive changes in behavior/skill. 	<p>June 26, 2013</p>