

Goal Team 5 – Culture of Learning

September 23, 2013 2:00 – 3:30 C208

Time	Item	Minutes
2:00 – 2:10 10 minutes	Welcome and Check-in <ul style="list-style-type: none"> Welcome new member Linda Meccouri How have you put your strengths into best action on this committee over the last year? Or, if you are new to the committee, how and where do you see putting your strengths into best action on this committee? 	The SG5 team welcomed two new members: Deb Venuti, a Merrimack College Fellow who is working in Marketing & Communications; and Linda Meccouri, the new dean of Professional Development
2:10 – 2:15	Item # 1 <ul style="list-style-type: none"> Update on IPDP Upcoming meeting on our progress with Lane 	<ul style="list-style-type: none"> The scheduled follow-up IPDP meeting with the Cabinet has been postponed, will be rescheduled. Steve Fabrucci, Linda Meccouri, Mary Chatigny and Duane Quinion are scheduled to meet with Lane Glenn on 9/24/13. An update will be provided at next SG5 team meeting in October.
2:15 – 2:40 25 minutes	Item #2: <ul style="list-style-type: none"> Discussion on organizational structure 	<p>The majority of the meeting was spent discussing professional development and an organizational structure: open access for all; contributes to one's own personal and professional goals; agreement on need to have some kind of professional development umbrella offering via NECC website; everyone's needs are different; erase confusion of where one goes to get access to training.</p> <p>Some general areas of work activity and opportunity:</p> <ul style="list-style-type: none"> HR – orientations, human resources related workshops Teaching and Learning Center would include faculty consultations; faculty online support CPD – Leadership for faculty, admin & staff, SSDI, personal development and growth; IPDPs; career and organization development. <p>The resulting structure and inventory was going to presented to Lane Glenn at the 9/24/13 meeting.</p>
2:40 – 3:05 25 minutes	Item #3: <ul style="list-style-type: none"> Discussion on cataloging of PD offerings 	To be discussed at 10/28 meeting.

3:05 – 3:15 10 minutes	Item #4: <ul style="list-style-type: none"> • Discussion on evaluations 	To be discussed at 10/28/13 meeting.	
3:15 – 3:25 10 minutes	Item #5: <ul style="list-style-type: none"> • Discussion on whether or not to survey employees about what offerings they would like to see? 	To be discussed at 10/28/13 meeting	
3:30	Next meeting: October 28th 2:00 – 3:30 in C-208		
Accomplishments to date: <ul style="list-style-type: none"> • Inventory of workshops offered through CIT, CPD and HRD • IPDP workshop with cabinet on 2/26/13 		Pending/Ongoing Tasks/Action Items: <ul style="list-style-type: none"> • 	
Team members Co-chairs: Mary Chatigny, Duane Quinion Melba Acevedo, Jose DeJesus Gil, Christine DeRosa, Dalisa Diaz, Ellen Grondine, Sharon McDermot, Linda Meccouri, Kathy Ronaldson, Barbara Stachniewicz, Ron Taber, Sue Tashjian, Charlene Woodward, Marcy Yeager, Deb Venuti		Appreciative Agreements: <ol style="list-style-type: none"> 1. Converse respectfully 2. Use the appreciative 'frame' 3. Focus on 'what could be' 4. Analyze strengths/challenges 5. Start on time 6. Be an active participant 	