



Goal Team 5 Culture of Learning
MINUTES March 30, 2015 2-3:30 C208

Time	Item	Notes	Action
2:00 – 2:15 15 minutes	Check-in	Shared an experience on how we “learned something” for our own personal use to connect various ways people learn. In attendance: Donna Felisberto, Linda Meccouri, Marcy Yeager, Theresa Mullin, Melba Acevedo, Fiona Edwards, Ron Taber, Sharon McManus, Barbara Stachniewicz	
2:15 – 2:20 5 minutes	1. Approval of Minutes	Approved	
2:20 – 3:10 50 minutes	1. Questions/Discussion about Template for Individual Growth Plan (professional development plan) 2. Aligning the budget process with PDP	Marcy Yeager and Theresa Mullin presented a time line, organizational framework, and resulting questions for discussion regarding the Professional Growth Plan. <ul style="list-style-type: none"> • Possible timeline might begin with Department goals in alignment with the strategic plan of the College (Nov.). Individual sets plan based on department goals (Nov/Dec). Division goals in Jan and Institution goals in Feb. • Individual goals are a balance between practical and aspirational • CPD to set up workshops for goal setting and for themes found in individual’s plans. • How to set up times within work schedules so that everyone can be involved in PD? • How does a cultural change happen as more people are empowered by PD? • Consider using our “brain bank” and professionals here for trainings and workshops, as is done with coaches in academic affairs. 	
3:10- 3:20 10 Minutes	1. Creating a “clearing house” for activities and planning (flexreg, technology, communication, sub-committee)	Discussion of flex reg web page and formed a sub-committee to look into how we might communicate offerings with understanding of how information is communicated to supervisors.	
3:20-3:30	Wrap up and goals/tasks for next meeting.	<ul style="list-style-type: none"> • Linda Meccouri and Theresa Mullin and Marcy Yeager to create draft of Professional Growth Plan Form based on input from meeting and will send out to committee • Danny Rivera, Donna Felisberto and Sharon McManus to look at flex reg communication of programs. <p style="text-align: center;">NEXT MEETING MAY 4 at 2pm in C208</p>	

Team members: Co-chairs: Marcy Yeager and Linda Meccouri
Duane Quinion, Sharon McDermot, Paul Cavan, Kirsten Kortz, Donna Felisberto, Theresa Mullin,
Candy Rentas, Melba Acevedo, Ricardo Rivera, Mary Chatigny, Ron Taber, Barbara
Stachniewicz, Fiona Edwards, Sharon McManus

Notes for creation of form :

How does your goal advance department goals?

How does your goal advance college goals?

How does your goal advance your individual professional growth?

Is there any training or professional development opportunity that you need that will help you achieve your goals or do our job more efficiently?

Suggestions for other professional development opportunities through the Center for Professional Development?