



Goal Team 5 Culture of Learning - Minutes DRAFT

March 2, 2015 2-3:30 C208

Time	Item	Notes	Action
2:00 – 2:15 15 minutes	Check-in What exciting thing did you learn over the break?	Appreciative check in. In attendance: Theresa Mullin, Barbara Stachniewicz, Marcy Yeager, Linda Meccouri, Fiona Edwards, Duane Quinion, Mary Chatigny, Ron Taber, Sharon McManus, Kirsten Kortz, Ricardo Rivera	
2:15 – 2:20	Approval of Minutes	Minutes approved	
2:20 – 3:00 40 minutes	1. Report out of proposed PGP from Duane, Mary, and Marcy 2. Discussion, edits, and new ideas	Duane Quinion presented Professional Growth Plan. His department was the model demonstrating a clear linkage between strategic goals and professional growth plan. Goal: to decentralize and work from the department level. Set department goals in alignment with the College, empowering level of depts. and increases morale in depts.. Every person in dept. can see dept. goals. Individual goals can be determined and developed in CPD and Must make sense in overarching goals of the College. i.e. Spanish Suggestion: add layer at dept. level: “how does this conference meet which strategic dept. goal? How will you disseminate what you have learned?”	
3:00- 3:25 5 Minutes	Next Steps (possible subcommittee work) 1. Aligning the budget process with PDP 2. Creating a “clearing house” for activities and planning 3. Reporting from areas doing PD not part of CPD	Next steps: 1. Align to budget – suggest time lines (Marcy, Kirsten and Theresa) 2. Create a communication plan and a mechanism for personal growth plans (Ron and Linda) 3. Reflection process – academic and non-academic 4. End of year process – evaluate how it works. Report out on your yearly professional development. When departments complete end of year report to Lane on their goals, professional development would be included, building on structure already in place.	
3:25-3:30	Wrap up and goals/tasks for next meeting.	Next meeting is on Monday, May 4, 2 – 3:30	

Team members: Co-chairs: Marcy Yeager and Linda Meccouri
Duane Quinion, Sharon McDermot, Paul Cavan, Kirsten Kortz, Donna Felisberto, Theresa Mullin, Candy Rentas, Melba Acevedo, Ricardo Rivera, Mary Chatigny, Ron Taber, Barbara Stachniewicz, Fiona Edwards, Sharon McManus