

# Goal Team 5 – Culture of Learning

## Minutes

December 16, 2013 2:00 – 3:30 C208

Time	Item	Notes	Responsible
<b>2:00 – 2:15</b> 15 minutes	<b>Welcome and Check-in</b> <ul style="list-style-type: none"> <li>One word describing how you will spend the holiday break.</li> </ul>		Team
<b>2:15 – 2:45</b> 30 minutes	<b>Item # 1:</b> <ul style="list-style-type: none"> <li>Flexible Registration project</li> </ul>	<p>Diane Zold-Gross and Michelle Jackson from WFDCE and Jeff Bickford attended to present Flex Reg to the Goal 5 committee.</p> <p>As of 12/16/13 the non-credit courses are all in Banner, Flex Reg connects to Banner to allow non-credit students to sign up for classes online, TouchNet connects to Banner to allow non-credit students to make payment online (which would not be an issue if professional development was to use Flex Reg).</p> <p>There was a lot of pre-work and testing (at least one year’s worth) of Flex Reg and TouchNet before WFDCE/IT ever got to the end state. Pre-work responsibilities: Registrar’s office; Bursar’s office; WFDCE; I/T.</p> <p><b>ACTION ITEM:</b> Charlene Woodard, Dalisa Diaz and Kathy Ronaldson have agreed to look at Flex-Reg and report out to the committee at the next meeting.</p> <p>Flex Reg benefits for professional development that were discussed in the meeting: Ease of access for employees to register for professional development courses and non-credit transcript availability through Banner.</p> <p>Questions and concerns arose about IPDPs and Flex Reg:</p> <ol style="list-style-type: none"> <li>Concern that IPDP and transcripts not be used for employee evaluation purposes and that IPDPs be a ‘private tool’ for employees professional development purposes only.</li> <li>Sensitivity to different groups of employees re: IPDPs and Flex Reg. When speaking about the benefits of Flex Reg and the transcript option, there is a strong need to change ‘Tracking’ language.</li> </ol> <p>Jeff Bickford presented MOAT (Managed Online Awareness &amp; Training Policies) system information but said it would not be a great fit for professional</p>	

		development courses. It is an automated system that does keep 'track' of users but it is used for employee awareness of State ethics laws.
<b>2:45 – 3:15</b> 30 minutes	<b>Item #2:</b> <ul style="list-style-type: none"> <li>Review Subcommittee Two's Analysis from last spring</li> </ul>	<p>IPDPs – No final recommendations yet. IPDP process with Cabinet will continue in FY15.</p> <p>Plan for coming year, FY15, to accomplish what we have set up which will then drive budget planning for FY16.</p> <ul style="list-style-type: none"> <li>-Start with cabinet IPDP process</li> <li>-It will be a culture shift</li> <li>-Start with non-unit professionals and supervisors</li> <li>-careful negotiations and labor agreements with faculty/MCCC/AFSCME members.</li> </ul>
<b>Next Meeting: January 27th, 2:00 – 3:30 in C-208</b>		
<b>Accomplishments to date:</b> <ul style="list-style-type: none"> <li>Inventory of workshops offered through CIT, CPD and HRD</li> <li>IPDP workshop with cabinet on 2/26/13</li> </ul>		<b>Pending/Ongoing Tasks/Action Items:</b> <ul style="list-style-type: none"> <li>IPDP</li> <li>Flex Reg</li> </ul>
<b>Team members in attendance</b> <b>Co-chairs: Mary Chatigny, Duane Quinion</b>  <b>Dalisa Diaz, Sharon McDermot, Linda Meccouri, Kathy Ronaldson, Barbara Stachniewicz, Ron Taber, Sue Tashjian, Charlene Woodward, Marcy Yeager</b>  <b>Guests: Jeff Bickford, Deb Venuti</b>		<b>Appreciative Agreements:</b> <ol style="list-style-type: none"> <li>Converse respectfully</li> <li>Use the appreciative 'frame'</li> <li>Focus on 'what could be'</li> <li>Analyze strengths/challenges</li> <li>Start on time</li> <li>Be an active participant</li> </ol>