



Goal 5: Culture of Learning Team

May 31, 2012 Meeting Minutes

Present: Judith Kamber, Kathy Ronaldson, Maggie Lucey, Melba Acevedo, Dalisa Diaz; Ellen Grondine and Mary Chatigny

Absent: Nora Sheridan

Ellen presented the Progression Model and Professional Development Opportunities/Activity Crosswalk/Inventory form for the team's review. With regard to the inventory, CIT, CPD and HRD will complete the form listing the workshops and leadership academies each area will be offering in FY13. We are hopeful that the inventory will allow us to see where the gaps are between what we are offering and what is needed. Judith will provide the team with the vision, mission and requirements to participate in CCLA, Sandbox, Chair Academy and the NECC Leadership Academy. Mary will research the vision, mission and requirements to participate in NAPSAs and Harvard Extension.

Each division's Goal 5 goals will be provided to team leaders at the June 8th steering committee meeting. Each division is expected to submit progress reports on goal attainments and they will be provided to appropriate Goal teams as they become available.

Mary and Kathy will continue to review the 18-month calendar of HRD workshops with the target date of July 15th for its completion and readiness for publication. Maggie presented her draft of the passport. Discussion was had about its usefulness/purpose. It was decided that she and Ellen would meet to discuss the IPDP format which may help to better define the passport and its purpose.

The team discussed the IPDP concept and the need to provide training in the use of the form and the writing of goals and objectives. The IPDP will be piloted with the full cabinet, Academic Affairs Leadership Team and Enrollment Services staff. The target month for the training is November with the expectation that the IPDPs will be used in the development of the individual departments' FY14 budget.

Next Culture of Learning team meeting is scheduled for Monday July 2, 2012 from 2:00 to 4:00 in C-208.