



## Goal 5: Culture of Learning Team

January 29, 2013 Meeting Minutes

Present: Kathy Ronaldson, Ellen Grondine, Nora Sheridan, Mary Chatigny, Duane Quinion, Judith Kamber, Charlene Woodard, Sharon McDermot, Christine DeRosa; Ron Taber

Absent: Dalisa Diaz, Dana Hagggar, Denise Campoli; Gerry Morin, Melba Acevedo; Sue Tashjian; Jose DeJesus Gil and Maggie Lucey

- Individual Professional Development Plans for non-unit professionals – Kathy, Ellen and Mary are putting the final touches on the workshop content and materials. Kathy & Mary will facilitate the pilot workshop for the Cabinet members on Tuesday February 26, 2013.
- Evaluation tool – much discussion around the difficulty of using one evaluation tool for everything, be it workshop or conference. Suggestion was made about developing an online form with standard questions that we would need to have answered no matter the workshop or conference. Discussion around what are we trying to evaluate: facilitator; content; or learning outcomes? Conversation with regard to who facilitates what workshops; length of the workshops; content of the workshops and the applicability of the content to the participant's work.
- Mary will continue the review of the divisional goals and the offerings through CPD, CIT and HRD and work to compile into one document.
- Organizational structure: Conversation about where will professional development function live in the organizational structure. Mary & Judith will arrange a meeting with President Glenn and VP Heineman to ensure decision has not already been made and that this committee is still expected to make a recommendation. Conversation about do resources drive structure; how do things intersect; how do we sustain and move it forward? We need strong faculty development, online learning and curriculum development.
- Next meeting: February 19, 2013 2:00 – 3:30 in C-208