

Goal One - Lawrence Planning Team
Meeting Minutes
Friday, April 13, 2012



Team Members:

Present - Mary Ellen Ashley, Mike Hearn, Wendy Shaffer, Lori Vinci, Martha Leavitt, Pat Demers, Magdalena Suarez-Shannon, Nancy Garcia, Beth Donovan and guest Silvia Serrano

Absent - Frank Dushame, Cathy Ferguson, Colleen Walsh, Ellen Grondine and Maria Carles

Overview of Strategic Planning Team Committees:

- * **Goal Team One** – Lawrence Planning Team, goal leader Mary Ellen Ashley
- * **Goal Team Two** – Improve Student Learning, Retention & Graduation Rates, goal leader Bill Heineman
- * **Goal Team Three** – Academic Support Services, goal team leader Janice Rogers. This team is also a process management team focused on tutoring which will be a large part of this teams' effort.
- * **Goal Team Four** – Improve Student Career Preparation, goal leaders Chuck Phair and Dawna Perez. This team will provide direction on how we should proceed with workforce development as well as career preparation.
- * **Goal Team Five** – Culture of Learning, goal leaders Mary Chatigny and Judith Kamber

Strategic Direction Form- MEA gave overview of the new strategic direction form and how this form will help us report out on our goals as they relate to the strategic directions of the college. This form will help identify what is being done and help us identify what may still need to be done.

Highlights of Urban Campus Development Planning Document Overview:

Long Range and future development planning:

- **Post office site acquisition**- This is space that we would love to acquire, but there is still several years left on the existing lease (at least 5 yrs). Martha working with June Black on status of post office space and will continue to update us.
- **Collaboration with the Community Group Charter School expansion** – Bill Heineman working with this organization on future collaboration. Info to follow.
- **Center for legal studies/police academy/police station** – Consultant brought in to do feasibility study. Meeting with partners to discuss study results to be scheduled. Info to be shared once meeting occurs.
- **Future site of workforce development programs and services**- Waiting for results and plan of goal four. This is most likely a year two initiative, not a priority to tackle in year one.
- **University partnerships expanded access** – Currently we have a partnership with Suffolk in Riverwalk, Fitchburg in ECE and Salem State in Nursing. All of these require sufficient student demand. We will continue to expand as demand requires. St Joseph's in Standish, Maine is an example of a potential expansion opportunity we are currently working on.
- **Strategic partnerships** – Continuing to look at for dining, bookstore etc.

- **Parking lot acquisition including improved landscaping** – Many meetings have occurred regarding parking lot acquisitions. No answers yet. Still looking. Also working on creating enhanced ally way behind the new building. Working on partnering with local businesses when appropriate to enhance surrounding area.

Immediate planning Issues:

- **Develop furnishing and funding plan for new El-Hefni Allied Health and Tech Center** – We have received many donations to offset costs. Jean Poth has raised 1.3 million. We received a donation of an ambulance. Some major sleep tech donations. A free SimBaby may result from negotiations and many other donations. MEA will host a show ‘n tell of building plan and architect interior designs in the near future.
- **Develop site utilization plan for Registry Building-** Hazmat survey and abatement completed in Dec. Cost \$750,000 to bring down building (\$500,000 is hazmat and abatement). Not worth fixing existing structure, too many structural and code issues.
- **Backfill and funding plan for interior renovation of 45 Franklin St** –MEA will work with Frank Dushame to prepare building plan to highlight space that will be avail once El-Hefni Allied Health space is occupied. This will give us all a good visual to work with.
- **Funding plan for exterior rehabilitation of 45 Franklin St** – We hope to get DCAM deferred maintenance funding.
- **Plan another science lab for the Haffner Education Center** - Potential material science lab addition under Chemistry lab in Amesbury St., if donation received.

Additional Updates:

- Ellen Grondine working to develop K-12 partnerships. She will share status and updates on this at our next meeting.

NEXT STEPS:

- *Next meeting scheduled for Mon, May 7th 1:00-2:30pm L244*
- *Committee will meet once a month continuing through the summer.*
- *All team members should review draft of the Urban Campus Development Planning document and provide edits to MEA. Draft will be posted on goal one webpage once all edits are received.*
- *MEA to distribute to team members a list of subcommittee opportunities that will be available.*
- *This team’s priority will be identifying the future needs for space in 45 Franklin St once space is available.*