

Goal One - Lawrence Planning Team  
Meeting Minutes  
Monday, May 7, 2012



**Team Members:**

**Present** - Mary Ellen Ashley, Mike Hearn, Wendy Shaffer, Lori Vinci, Martha Leavitt, Pat Demers, Magdalena Suarez-Shannon, Nancy Garcia, Frank Dushame, Cathy Ferguson, Colleen Walsh, Ellen Grondine, Beth Donovan and guests Silvia Serrano and Kerin Hamidiani

**Absent** - Maria Carles

**Introduction to K-12 work and plans** – Ellen shared an overview of the NECC K-12 collaborations team activity and outreach (see attached document)

**Overview of strategic planning website** - Ellen gave a quick demo on the new strategic planning webpages. The website will incorporate up to date progress of all the strategic planning team committees. Direct access is available through the link below.

<http://facstaff.necc.mass.edu/vision-and-planning-initiatives/strategic-planning/>

**Update on the post office lease** – The post office lease can be extended until 8/5/2025. Martha is working with Congresswoman Niki Tsongas to set-up a meeting to discuss any potential options. It is our understanding that in order for the post office to entertain moving, their new lease (including the cost of the move) would need to come in less than their existing lease.

**Dimitry Building space document** -MEA gave an overview of backfill plan for the Dimitry building. Existing layouts were reviewed. There was discussion surrounding incoming requests for space as well as potential backfill modifications. MEA and Frank will continue to work on updating the backfill plan based on space requests and this team will work on developing the most cost effective plan possible. Any additional requests for space or space modifications should be sent to MEA.

**NEXT STEPS:**

- *Next meeting scheduled for Tues, June 12th 12:00-1:30pm L244*
- *Committee will meet once a month continuing through the summer.*
- *All team members should review draft of the Urban Campus Development Planning document and provide edits to MEA. Draft will be posted on goal one webpage once all edits are received.*
- *MEA to present to team members a list of subcommittee opportunities that will be available.*

## NECC Collaborations Team Activity and Outreach

Please contact Chair- Ellen Grondine for more information: [egrondine@necc.mass.edu](mailto:egrondine@necc.mass.edu)

<p><b>Student Enrollment Services</b></p> <p>Nora Sheridan Alicia Grande Brandi Thomforde Laurie Dimitrov</p>	<p>High School &amp; Community Collaborations</p> <ul style="list-style-type: none"> <li>• Recruitment</li> <li>• Career Fairs</li> <li>• College Fairs</li> <li>• Community Agency Campus Tours</li> <li>• High School Campus Tours and Events</li> <li>• Academic Program Information and Events</li> </ul>
<p><b>Student Assessment, Academic Placement &amp; Testing</b></p> <p>Donna Bertolino Donna Felisberto</p>	<p>Dual Enrollment &amp; Assessment Accuplacer Testing- Training- Reporting</p> <ul style="list-style-type: none"> <li>• Amesbury High School</li> <li>• Greater Lawrence Technical School</li> <li>• Haverhill High School</li> <li>• Lawrence High School</li> <li>• Londonderry High School</li> <li>• Methuen High School</li> <li>• North Andover High School</li> <li>• Sanborn Regional High School</li> <li>• Shawsheen Technical High School</li> <li>• Whittier Technical High School</li> <li>• Dracut High School</li> </ul>
<p><b>Student Success Center- Lawrence</b></p> <p>Niurka Aybar/Colleen Walsh</p>	<p>Dual Enrollment- Lawrence Campus</p> <ul style="list-style-type: none"> <li>• Recruitment</li> <li>• Accuplacer</li> <li>• Advising</li> <li>• Orientation</li> <li>• Workshops: Financial Aid 101 &amp; College Readiness</li> <li>• FAFSA support</li> <li>• Campus Tours</li> <li>• Lawrence Gear-Up &amp; Lawrence High School Dual Enrollment</li> </ul>
<p><b>College Course Work on the High School Campus</b></p> <p>Janice Rogers Linda Murphy</p>	<p>Math, Algebra, English Composition I., College Success Seminar</p> <ul style="list-style-type: none"> <li>• Methuen High School</li> <li>• Greater Lawrence Technical High School</li> <li>• Sanborn Regional High School</li> </ul>
<p><b>College Course Work by Program/Content</b></p> <p>Kathy Welch Hudson Martha Bixby</p>	<p>Nursing Assistant, Medical Billing, Medical Assistant, Dental Assisting, Medical Lab Technician</p> <ul style="list-style-type: none"> <li>• Whittier Technical High School</li> <li>• Lawrence Technical High School</li> <li>• Lawrence High School</li> <li>• Shawsheen Technical High School</li> </ul>
<p><b>Middle School- High School Outreach- Natural Sciences</b></p> <p>Kimberly Waligora Noemi Custodia Lora</p>	<p>Faculty Involvement On-Site &amp; at NECC</p> <ul style="list-style-type: none"> <li>• Introduction to Basic Science</li> <li>• Science Techniques</li> <li>• Lab Sciences</li> <li>• Career Fairs</li> <li>• College Fairs</li> <li>• On-campus workshops</li> </ul>
<p><b>Early College High School</b></p> <p>Sue Grolnic</p>	<p>Early College High School</p> <ul style="list-style-type: none"> <li>• Amesbury High School</li> <li>• Haverhill High School</li> </ul>