



NECC Strategic Plan

Goal Team 1: Develop a Comprehensive Campus in Downtown Lawrence

Meeting Minutes

March 26, 2014

Attendees, Rich Brown, Brad Buschur, Beth Donovan, Dick Goulet, Mary Farrell Nancy Garcia, David Gingerella, Ellen Grondine, Mike Hearn, Martha Leavitt, George Moriarty, Dawna Perez, Jean Poth, Wendy Shaffer & Lori Weir

Absent: Donna Bertolino, Noemi Custodia-Lora, Pat Demers, Frank Dushame, Lane Glenn Bill Heineman, & Magdalena Suarez-Shannon

Lawrence Campus Backfill Subcommittee Updates

Martha Leavitt/Dick Goulet

- Staples to provide estimates for furniture in 4 classrooms in Dimitry basement, L09, L14, L18, L22 by the end of the week.
- Removal of the atrium seating in Dimitry was discussed. Suggestion to add new counter seating near windows.
- Carpeting on second floor needs to be replaced (safety issue) Will add it as an extension to the tutoring flooring project.
- Learning accommodations looking for office space and additional space.
- Goal one subcommittee would like to break out requests into two categories going forward 1.) capital improvements and 2.) office space requests
- Suggestion made to hold ESL faculty space for back office functions. Will include this as a space needs request.
- (Dick) we only have one month left of FY14 facilities budget. Most of these expenses will end up in FY 15. (David) we will be moving to 2 color paint palette to make painting more uniform and cost effective.
- (Ellen) Sue Shain said Memorial Day weekend dental construction would be fine if complete by weekend. (Nancy) Update on dental space, Rich Sommers is working on finalizing plans and moving this project ahead.
- (Jean)- We should have yearly inventory of space as we did in past.
- (Jean) - Donor funds are available for dental and Rad Tech but funds cannot be used to cover demolition or construction, architect costs.
- Subcommittee will capture FY14 projects and capture proposed budget for FY15 items
- (Jean) - The "Y" in Dimitry building signage is broken and needs to be replaced

Other Updates

- MassWorks – (Brad) Handicap ramps at 420 Common needs to be redone. New consultant KMDG, a landscape architect firm will join MassWork team. We have recommended this be a pedestrian first project, to limit traffic and to slow traffic. Anticipate construction from summer- end of Nov.
- (David) – We will be redesigning front entrance to 420 Common St. and adding handicap ramp to front of building. (Brad) there may be opportunity to have the city work and share some of the costs on sidewalk projects.
- Information literacy lab – Mike shared a plan to start working on the library construction in phases. Phase one would be the Information literacy lab (see attached plan). Cost estimates for phase one =

\$100,000 Most of the costs are for IT infrastructure, and some demo of old kitchen area. The thought is to float the idea about the possibility of breaking the library construction into phases. Mike to work with Dick to include cost estimates in goal one budget.

- (Jean) Work on the Goudreault lot to begin in April

Other issues/ Questions?

- (Mary F)-what is status of additional changes to iHealth building. (David)- HEP is getting finance together and will be working on plan for project soon.

Next Steps/Reminders

- Martha will ask Frank to update Dimitry floor plans to incorporate approved changes.
- Subcommittee to separate FY14 costs from FY15 costs.
- Goal one budgets due to strategic steering committee before April 18th
- Dick to arrange for "Y" to be fixed on Dimitry Building.
- Next goal one meeting scheduled for Wed, April 2nd 8:45am LH314