



**Goal One - Lawrence Planning Team
Meeting Minutes
Fri, Sept 21, 2012**



Team Members:

Present - Mary Ellen Ashley, Mike Hearn, Pat Demers, Ellen Grondine, Martha Leavitt, Wendy Shaffer, Colleen Walsh, Mary Farrell, Lori Vinci, Frank Dushame, Beth Donovan and guests Shawn Barry and Rich Brown

Absent - Maria Carles, Magdalena Suarez-Shannon, & Nancy Garcia

UPDATES

Update of Lawrence campus improvements – The new furniture for the open computer lab (L239) was installed. Additional computers were added to L239 increasing the number of computers from 22-44 (39 PC's and 5 Mac's). Also there were 3 new computers added to L108. L231 and L239 received new tables and chairs. MEA's office and the President's office were updated to include new paint etc. The President's conference room received new furniture and the old furniture was redeployed to Haverhill. The faculty lounge and CPAC hallway had carpet replaced. L255 & L270 received redeployed chairs and all broken chairs and furniture were removed. Pat Demers received new furniture and her furniture was deployed to the Health Professions reception area. LA011 received new white boards and is in the process of having a lighting issue resolved. At the Riverwalk campus a math lab was added and a computer lab moved across the hall. Classroom furniture was redeployed from the Riverwalk campus to the Amesbury St campus and an additional accessible table was purchased to upgrade another LA classroom. Fencing for the Franklin St lot has been ordered. The tutoring team will be submitting a proposal to pilot optimal space utilization in Lawrence by the end of the semester.

Dimitry building backfill planning –Dimitry building map to be posted on the goal one webpage. It will show space availability when programs and services move to the new building. As the goal team determines ideal space moves an updated document will be posted.

Library space planning update - Mike Hearn met with the library sub-committee for the first time on Monday, September 17th about planning for the library move from the basement to the 1st floor of the Dimitry building. They met with Dick Goulet about specifics pertaining to weight issues, walls etc. Dick suggested contacting an architect for planning assistance. Mike is waiting to hear if this will be a viable option or not. The team will meet again in Oct. MEA is meeting with Dick Goulet, David Gingerella, and Bill Heineman about determining what cost estimates will be required by the end of Oct so that MEA and Jean can go after external funds to help cover the cost of the library renovation.

Update on city Mass Works grant- The Mass Works grant was submitted at the end of August. We are hoping to hear before election time if the city was awarded the grant. Work would begin in May if the grant is awarded, though the design phase would begin immediately.

Update on PK-12 – Ellen introduced Shawn Barry the new director of PK-12. There is a lot of activity in the PK-12 area. Shawn is working on current programs with Amesbury and Haverhill and in the process of exploring new opportunities with Newburyport and Lawrence. The internal PK-12 team is scheduled to meet again on Sept 28th.

NEXT STEPS

Next meeting Fri, Oct 19th 12-1pm L244