

Academic Affairs Leadership Team
Thursday, September 22, 2011

I. CHECK – IN

a) Agenda

- Gainful Employment - Nora
- Space Planning - Bill
- Budget Questions - Bill
- Work Team Updates - Group
- Distance Ed Issues – Bill
- Key Polymer - Kelly

II. ACTION ITEMS

a) Gainful Employment - Nora

Nora informed the group about the new federal rules regarding certificates. The rules are explicit in their explanation of a student finding gainful employment after completing a certificate program at NECC. Nora's group will provide a checklist of parameters to be met when proposing a new certificate.

Nora explained that the DoE will be reviewing all certificate programs back to 2004. Bill suggested that anyone wishing to propose a new certificate meet with Heather in Nora's area to review the criteria regarding gainful employment.

ACTION(S): The group will review the current certificates for gainful employment.

b) Space Planning - Bill

Bill collected the information that the divisions provided for our space planning for the future. The group will also email the needs to Bill and Sharon.

c) Budget Questions - Bill

Wendy has informed Bill that Perkins will be approved shortly. Bill also notified the group that most of the travel that was cut has been restored with different funding sources. Bill also reminded the group that travel most likely be curtailed next year.

d) Work Team Updates - Group

The Resource work team has met with Wendy. Group is working on providing clarity to the grants process. The group is considering developing grant writing workshops.

The Credit/Noncredit work team is creating a timeline and working to develop linkages between credit and noncredit classes and also working on a corporate engagement strategy. The group will meet again in October.

The Distance Ed work team is currently developing a charter and will confer with the College Distance Ed committee to ensure that work is not duplicated.

The Lawrence Work team has been disbanded for the time being.

The Program Review Review Team is seeking input from the Program Review process to see how best to proceed.

e) Key Polymer - Kelly

Kelly informed the group that his area is currently working with Key Polymer, a company of approximately 50 people to begin professional development for its employees. Kelly views this as an opportunity to link the college with the community.